

**URBAN ORLANDO
COMMUNITY DEVELOPMENT
DISTRICT**

AGENDA PACKAGE

April 17, 2024

CALL IN: 1-646-838-1601 CONFERENCE ID: 562622539#



313 CAMPUS STREET
CELEBRATION, FLORIDA 34747

Urban Orlando Community Development District

Board of Supervisors

Diana Pienaar, Chairman
Jim Schirtzinger, Vice Chairman
Kristin Chapman, Assistant Secretary
Anne Coppenhaver, Assistant Secretary
Matthew Williams, Assistant Secretary

Staff:

Angel Montagna, District Manager
Tucker Mackie, District Counsel
John Woods, District Engineer
Bill Patterson, District Agent

Meeting Agenda Wednesday, April 17, 2024 – 8:30 a.m.

-
- 1. **Call to Order and Roll Call**
 - 2. **Audience Comments on Agenda Items – Three - (3) Minutes Time Limit**
 - 3. **Consent Agenda**
 - A. Consideration of the Meeting Minutes from March 20, 2024, P.3
 - B. Consideration of the Invoices and Check Register P.6
 - 4. **Staff Reports**
 - A. District Agent
 - 1. Review of the Grounds Maintenance Report..... P.53
 - B. District Engineer
 - 1. Review of the Engineer Monthly Report..... P.64
 - C. District Counsel
 - D. District Manager
 - 1. Review of the Financial Statements..... P.102
 - 2. Consideration of the Proposed Budget for Fiscal Year 2025 P.114
 - 3. Inframark Memorandum..... P.133
 - 5. **Business Items**
 - A. Consideration of the General Warranty Deed.....P.134
 - B. Review of the First-Quarter Website Audit.....P.138
 - 6. **Supervisor Requests**
 - 7. **Adjournment**

The next meeting is scheduled for Wednesday, May 15, 2024, at 8:30 am

District Office:
313 Campus Street
Celebration, FL 34747
407-566-1935

Meeting Location:
Grace Hopper Hall
1913 Meeting Hall, Orlando, FL 32814
Or Call In: 646-838-1601, 562622539#

Urban Orlando CDD
March 20, 2024

MINUTES OF MEETING
URBAN ORLANDO COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Urban Orlando Community Development District was held Wednesday, March 20, 2024, at 8:30 a.m. at Grace Hopper Hall, 1913 Meeting Hall, Orlando, Florida 32814.

Present and constituting a quorum were:

Diana Pienaar	Chair
Jim Schirtzinger	Vice Chair
Kristin Chapman	Assistant Secretary
Anne Coppenhaver	Assistant Secretary

Also participating were:

Gabriel Mena	District Manager, Inframark
Neal Howard	District Manager, Inframark(<i>Via Phone</i>)
Tucker Mackie	District Counsel, Kutak Rock (<i>Via Phone</i>)
Carolina Matiz Pardo	District Engineer, AtkinsRéalis
Bill Patterson	District Agent, CDD Liaison

This is not a certified or verbatim transcript but rather represents the context and summary of the meeting. The full meeting is available in audio format upon request. Contact the District Office for any related costs for an audio copy.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**

Mr. Mena called the meeting to order at 8:30 a.m.
Mr. Mena called the roll and indicated a quorum was present for the meeting.

SECOND ORDER OF BUSINESS **Audience Comments**

There were no comments at this time.

THIRD ORDER OF BUSINESS **Consent Agenda**

Consideration of the Meeting Minutes from February 21, 2024
Consideration of the Invoices and Check Register

On MOTION by Mr. Schirtzinger, seconded by Ms. Chapman, with all in favor, approval was given to approve the consent agenda.

FOURTH ORDER OF BUSINESS **Staff Reports**

A. District Agent

Review of the Grounds Maintenance Report:

Mr. Patterson advised he only has one authorization this month, and it is not on the agenda; there was a mainline break and the proposal to repair is \$2,525.

Urban Orlando CDD
 March 20, 2024

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On MOTION by Mr. Schirtzinger, seconded by Ms. Chapman with all in favor, approval was given to authorize Brightview SO#8364377 in the amount of \$2,525.

Mr. Patterson informed the Board that he will have plans for Phase 2 of the median project at next month's meeting.

Jake St Fountain Update:

This week, Bill met with Freeport Fountains and advised that they may be willing to repair the bowl. He hopes to receive a proposal from them soon. Jim Schirtzinger suggested that if concrete proves difficult to repair, the Board should consider looking into replacing with a new fountain, perhaps made out of GFRC (glass fiber reinforced concrete) or stainless steel.

Mr. Patterson advised that Homeland Security and KUA trail wall projects appear to be moving forward and are almost done.

B. District Engineer

Review of the Engineer Monthly Report:

Carolina Matiz Pardo is filling in for John Woods. She advised that they are still working on Sign Directive 69. Regarding Pavement Projection, some bids have already come in, and more are expected soon.

Mr. Patterson advised that he is working with Ms. Mackie and Mr. Woods to update the documents for the 2025 landscape RFP. He is also updating the scope of work to ensure nothing is missed.

Mr. Schirtzinger inquired about the average number of signs the District replaces per year. Mr. Patterson responded that it ranges from twenty to thirty, noting their high expense due to being custom-made. Mr. Schirtzinger then suggested having staff take pictures of signs needing replacement for informational purposes.

Ms. Coppenhaver requested Mr. Patterson to address the necessity of fertilizer and pesticide for the medians.

Ms. Chapman thanked Bill for his efforts in getting the roads re-striped.

A. District Counsel

Nothing additional except for the previously discussed RFP. The Board inquired if Ms. Mackie had any additional information to share regarding the ethics training. Ms. Mackie informed them that Mr. Mena would be sending an email on her behalf to the Board and she would gladly address any questions they may have.

B. District Manager

Review of the January 2024 Financial Statements:

Urban Orlando CDD
 March 20, 2024

99 Mr. Mena informed the Board that next month's agenda will include a review of the budget.
 100 He highlighted a few line items to consider, such as the landscaping increase, Sentry fee
 101 escalator, and road paving contribution. Mr. Mena mentioned that he will work with Mr.
 102 Patterson and Mr. Woods to gather their input and compile the necessary information for the
 103 upcoming agenda.

104
 105 Mr. Mena informed the Board that Mr. Patterson has been holding onto CDD records for many
 106 years and has requested the CDD to take possession of them. After the meeting today, Mr.
 107 Mena will be taking these records back to the office. However, he advised the Board of the
 108 need to establish a record retention policy. He explained that while some files are required to
 109 be maintained, most can be disposed of after a certain number of years. Mr. Mena mentioned
 110 that Inframark can handle the disposal of records, but any files the Board wishes to keep will
 111 incur storage costs. He clarified that in most cases, a digital copy suffices. Mr. Mena stated
 112 that the Board will receive further information about a retention policy on the next agenda.

113
 114 **FIFTH ORDER OF BUSINESS** **Business Items**

115
 116 **Consideration of Resolution 2024-03, General Election Notice:**

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 118 Mr. Mena explained the purpose of this resolution is to establish the seats that will be up for
 119 election, providing terms of compensation, and authorizing the notice of the qualifying period,
 120 which is on the following page.

121
 122 There was some Board discussion about the need to re-qualify or not, as Supervisors can be
 123 appointed; Ms. Mackie advised while that is true, a Supervisor could find themselves seat-less
 124 if another person qualifies for their seat.

125
 126 On MOTION by Ms. Coppenhaver, seconded by Ms. Chapman
 127 with all in favor, Resolution 2024-03, General Election Notice
 128 was adopted.

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 130 **SIXTH ORDER OF BUSINESS** **Supervisor Requests**

131
 132 There were no supervisor requests at this time.

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 134 **SEVENTH ORDER OF BUSINESS** **Adjournment**

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 136
 137 On MOTION by Ms. Pienaar, seconded by Ms. Chapman, with
 138 all in favor, the meeting adjourned at 9:16 a.m.

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 141 _____
 142 Secretary/Assistant Secretary

141 _____
 142 Chairman/Vice Chairman

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Urban Orlando
Community Development District

Check Register

3/01/2024-03/31/2024

URBAN ORLANDO

Community Development District

**Payment Register by Fund
For the Period from 03/01/24 to 03/31/24
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001							
CHECK # 156							
001	03/01/24	INFRAMARK, LLC	108575	JAN 2024 MAGNT SERVICES	ADMIN FEE	531027-51201	\$5,234.83
001	03/01/24	INFRAMARK, LLC	108575	JAN 2024 MAGNT SERVICES	ASSEMENT FEE	531038-51301	\$686.33
Check Total							\$5,921.16
CHECK # 160							
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8799042	IRR REPAIR NORTH BUFFER	R&M-Irrigation	546041-53901	\$295.22
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8799077	IRR REPAIR FEB 24 POND 31	R&M-Irrigation	546041-53901	\$114.60
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8799075	IRR REPAIR LAKE SUSSANNA	R&M-Irrigation	546041-53901	\$76.50
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8812899	IRR REPAIR LIFT STATION	R&M-Irrigation	546041-53901	\$1,750.00
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8815161	IRR REPAIR POND 17	R&M-Irrigation	546041-53901	\$136.50
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8815127	IRR REPAIR POND 19	R&M-Irrigation	546041-53901	\$471.10
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8814561	IRR REPAIR CADY WAY TRAIL	R&M-Irrigation	546041-53901	\$530.10
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8815159	IRR REPAIR OUC BUFFER	R&M-Irrigation	546041-53901	\$271.50
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8817546	IRR REPAIR MAIN LINE BREAK	R&M-Irrigation	546041-53901	\$2,150.00
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8815128	IRR REPAIR POND 24	R&M-Irrigation	546041-53901	\$366.10
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8815164	IRR REPAIR POND 16	R&M-Irrigation	546041-53901	\$411.15
001	03/05/24	BRIGHTVIEW LANDSCAPE SERVICES	8813864	MARCH 24 LANDSCAPING	Contracts-Landscape	534050-53901	\$34,741.90
Check Total							\$41,314.67
CHECK # 161							
001	03/05/24	FEDEX	8-407-18453	2/16/24 FEDEX CHARGE	Postage and Freight	541006-51301	\$17.23
Check Total							\$17.23
CHECK # 162							
001	03/05/24	INFRAMARK, LLC	110819	FEB 24 SERVICES	ProfServ-Special Assessment	531038-51301	\$686.33
001	03/05/24	INFRAMARK, LLC	110819	FEB 24 SERVICES	Postage and Freight	541006-51301	\$7.62
001	03/05/24	INFRAMARK, LLC	111432	MARCH 24 MGNT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,234.83
001	03/05/24	INFRAMARK, LLC	111432	MARCH 24 MGNT FEES	ProfServ-Special Assessment	531038-51301	\$686.33
Check Total							\$6,615.11
CHECK # 163							
001	03/06/24	FLORIDA WATER FEATURES	24164	WATERFALL CLEANING	Contracts-Fountain	534023-53901	\$150.00
Check Total							\$150.00
CHECK # 164							
001	03/06/24	KUTAK ROCK LLP	3355610	LEGAL SERVICES JAN 5-17 24	ProfServ-Legal Services	531023-51401	\$1,500.00
001	03/06/24	KUTAK ROCK LLP	3355609	LEGAL SERVICES 1/2-25/24	ProfServ-Legal Services	531023-51401	\$1,779.50
Check Total							\$3,279.50
CHECK # 170							
001	03/15/24	BRIGHTVIEW LANDSCAPE SERVICES	8829583	IRR GLENRIDGE WAY BUFFER	R&M-Irrigation	546041-53901	\$67.00
001	03/15/24	BRIGHTVIEW LANDSCAPE SERVICES	8829580	IRR BENNETT PARK	R&M-Irrigation	546041-53901	\$157.28
001	03/15/24	BRIGHTVIEW LANDSCAPE SERVICES	8829582	IRR AUDUBON BUFFER	R&M-Irrigation	546041-53901	\$35.50
Check Total							\$259.78

URBAN ORLANDO

Community Development District

**Payment Register by Fund
For the Period from 03/01/24 to 03/31/24
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 171							
001	03/15/24	SENTRY MANAGEMENT, INC.	030124-113200	MGMT FEES/MAINT FEES	ProfServ-Field Management	531016-53901	\$1,608.70
001	03/15/24	SENTRY MANAGEMENT, INC.	030124-113200	MGMT FEES/MAINT FEES	Contracts-On-Site Maintenance	534027-53901	\$3,273.02
Check Total							\$4,881.72
CHECK # 176							
001	03/26/24	ATKINS NORTH AMERICA, INC.	2014127-B	ENGG SVCS WA #2	Work Auth2	531013-53901	\$3,280.00
001	03/26/24	ATKINS NORTH AMERICA, INC.	2014127-A	ENGG SVCS THRU FEB 29 2024	ProfServ-Engineering	531013-51501	\$1,006.12
Check Total							\$4,286.12
CHECK # 177							
001	03/26/24	BRIGHTVIEW LANDSCAPE SERVICES	8831532	IRR REPAIRS FEB 2024 UNIT 10 LIFT STATION	R&M-Irrigation	546041-53901	\$303.50
001	03/26/24	BRIGHTVIEW LANDSCAPE SERVICES	8833968	IRR REPAIRS LAKE SUSSANNA 3/24	R&M-Irrigation	546041-53901	\$35.50
001	03/26/24	BRIGHTVIEW LANDSCAPE SERVICES	8833876	IRR REPAIRS CORRINE DR	R&M-Irrigation	546041-53901	\$2,150.00
001	03/26/24	BRIGHTVIEW LANDSCAPE SERVICES	8833966	IRR REPAIRS POND 16 3/2024	R&M-Irrigation	546041-53901	\$157.00
001	03/26/24	BRIGHTVIEW LANDSCAPE SERVICES	8831533	IRR REPAIRS FEB 2024 BENNETT FOX	R&M-Irrigation	546041-53901	\$995.44
Check Total							\$3,641.44
CHECK # 178							
001	03/26/24	ORLANDO SENTINEL COMMUNICATION	LANDO-022824	PUBLIC HEARING	Legal Advertising	548002-51301	\$200.68
Check Total							\$200.68
CHECK # 179							
001	03/26/24	WILLIAM PATTERSON	20240318	PARKING REIMBURSEMENT FOR 4 DAYS	Misc-Contingency	549900-53901	\$55.00
Check Total							\$55.00
CHECK # 165							
001	03/07/24	JAMES H. SCHIRTZINGER	PAYROLL	March 07, 2024 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 166							
001	03/07/24	KRISTINA B. CHAPMAN	PAYROLL	March 07, 2024 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 167							
001	03/07/24	MATTHEW J WILLIAMS	PAYROLL	March 07, 2024 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 168							
001	03/07/24	CHARLOTTE P. COPPENHAVER	PAYROLL	March 07, 2024 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 169							
001	03/07/24	DIANA PIENAAR	PAYROLL	March 07, 2024 Payroll Posting			\$184.70
Check Total							\$184.70
CHECK # 172							
001	03/20/24	JAMES H. SCHIRTZINGER	PAYROLL	March 20, 2024 Payroll Posting			\$184.70

URBAN ORLANDO

Community Development District

**Payment Register by Fund
For the Period from 03/01/24 to 03/31/24
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
							Check Total	<u>\$184.70</u>
CHECK # 173								
001	03/20/24	KRISTINA B. CHAPMAN	PAYROLL	March 20, 2024 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 174								
001	03/20/24	CHARLOTTE P. COPPENHAVER	PAYROLL	March 20, 2024 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 175								
001	03/20/24	DIANA PIENAAR	PAYROLL	March 20, 2024 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
							Fund Total	<u>\$72,284.71</u>

SERIES 2018 DEBT SERVICE FUND - 205

CHECK # 158								
205	03/01/24	URBAN ORLANDO C/O U.S. BANK	022324 7000	TRANSFER ASSESSMENTS SERIES 2018	Due From Other Funds	131000	\$500,972.52	
							Check Total	<u>\$500,972.52</u>
							Fund Total	<u>\$500,972.52</u>

SERIES 2018A DEBT SERVICE FUND - 206

CHECK # 157								
206	03/01/24	URBAN ORLANDO C/O U.S. BANK	022324 65000	TRANSFER ASSESSMENTS 2018A	Due From Other Funds	131000	\$196,533.29	
							Check Total	<u>\$196,533.29</u>
							Fund Total	<u>\$196,533.29</u>

Total Checks Paid	\$769,790.52
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INVOICE

2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE#	#108575
CUSTOMER ID	C1604
PO#	

DATE	1/24/2024
NET TERMS	Net 30
DUE DATE	2/23/2024

BILL TO
 Urban Orlando CDD
 210 N University Dr, Suite 702
 Coral Springs FL 33071
 United States

Services provided for the Month of: January 2024

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Administrative Fees 001-531027-51201-5000	1	Ea	5,234.83		5,234.83
Assessment Service 001-531038-51301-5000	1	Ea	686.33		686.33
Subtotal					5,921.16

Subtotal	\$5,921.16
Tax	\$0.00
Total Due	\$5,921.16

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:
Account Name: INFRAMARK, LLC

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

210 North University Drive, Suite 702, Coral Springs, FL 33071
(954) 282-0065

February 23, 2024

U.S. Bank N.A. - CDD
Lockbox Services 12-2657
EP-MN-01LB
1200 Energy Prk Drive
St. Paul, MN 55108

Re: Assessment Collections

To Whom It May Concern:

Enclosed please find a check in the amount of **196,533.29**
representing tax receipts collected for Urban Orlando CDD.

Please deposit these funds into the Series 2018A Revenue Fund .

Should you have any questions, please contact the District's Accountant, Diana Lopez
Tel (954) 282-0065.

Sincerely,

Urban Orlando Community Development District

Diana Lopez

Diana Lopez
District Accountant II

210 North University Drive, Suite 702, Coral Springs, FL 33071
(954) 282-0065

February 23, 2024

U.S. Bank N.A. - CDD
Lockbox Services 12-2657
EP-MN-01LB
1200 Energy Prk Drive
St. Paul, MN 55108

Re: Assessment Collections

To Whom It May Concern:

Enclosed please find a check in the amount of **500,972.52**
representing tax receipts collected for Urban Orlando CDD.

Please deposit these funds into the 2018 Revenue Fund

Should you have any questions, please contact the District's Accountant, Diana Lopez
Tel (954) 282-0065.

Sincerely,

Urban Orlando Community Development District

Diana Lopez

Diana Lopez
District Accountant II

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8799042
Invoice Date: 2/21/2024
Sales Order: 8328691
Cust PO #:

Project Name: Irrigation North Buffer
Project Description: January inspection and repairs.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	12" Broken spray heads.	12.000	EA	17.38	208.56
	6" Broken spray heads.	7.000	EA	12.38	86.66
	3/4 free no charge.	2.000	EA	0.00	
				Total Invoice Amount	295.22
				Taxable Amount	
				Tax Amount	
				Balance Due	295.22

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8799042
Invoice Date: 2/21/2024

Amount Due: \$ 295.22

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8799075
Invoice Date: 2/21/2024
Sales Order: 8339994
Cust PO #:

Project Name: Irrigation Lake Sussanna
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD Rainbird 1800 6" Installed- Pop-up Spray Head	1.000	EA	31.50	31.50
	Rainbird 5006" Installed- Rotor heads	1.000	EA	45.00	45.00
				Total Invoice Amount	76.50
				Taxable Amount	
				Tax Amount	
				Balance Due	76.50

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8799075
Invoice Date: 2/21/2024

Amount Due: \$ 76.50

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8799077
Invoice Date: 2/21/2024
Sales Order: 8340005
Cust PO #:

Project Name: Irrigation Pond 31
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 6" Installed- Pop-up Spray Head	1.000	EA	31.50	31.50
	Rainbird 1800 12" Installed- Pop-up Spray Head	1.000	EA	35.50	35.50
	Repair lateral line break.	1.000	EA	47.60	47.60
Total Invoice Amount					114.60
Taxable Amount					
Tax Amount					
Balance Due					114.60

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8799077
Invoice Date: 2/21/2024

Amount Due: \$ 114.60

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8812899
Invoice Date: 2/26/2024
Sales Order: 8334375
Cust PO #:

Project Name: Irrigation Lift Station

Project Description: Irrigation reconstruct 3" main line break in middle island front of Pond 34 LBL/Lincroft Ave.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD Reconstruct 3" main line break in middle island in front of	1.000	EA	1750.00	1,750.00
Total Invoice Amount					1,750.00
Taxable Amount					
Tax Amount					
Balance Due					1,750.00

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8812899
Invoice Date: 2/26/2024

Amount Due: \$ 1,750.00

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8813864
Invoice Date: 3/1/2024
Cust PO #:

Job Number	Description	Amount
460604797	Urban Orlando CDD Landscape Maintenance For March	34,741.90
Total invoice amount		34,741.90
Tax amount		
Balance due		34,741.90

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407-831-8101

Please detach stub and remit with your payment

Did you know that BrightView now offers auto ACH as a payment method? Discover the convenience and safety of automatic ACH bill payment for your recurring billing. Please contact autopay@brightview.com or your branch point of contact for more information on how to sign up on Auto Pay.

Payment Stub

Customer Account#:
Invoice #: 8813864
Invoice Date: 3/1/2024

Amount Due:	\$34,741.90
--------------------	--------------------

Thank you for allowing us to serve you

Please reference the invoice # on your check
and make payable to:

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8814561
Invoice Date: 2/26/2024
Sales Order: 8339990
Cust PO #:

Project Name: Irrigation Cady Way Trail
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 6" Installed- Pop-up Spray Head	6.000	EA	31.50	189.00
	Rainbird 1800 12" Installed- Pop-up Spray Head	7.000	EA	35.50	248.50
	Rainbird 5006" Installed- Rotor heads	1.000	EA	45.00	45.00
	Repair lateral line break.	1.000	EA	47.60	47.60
Total Invoice Amount					530.10
Taxable Amount					
Tax Amount					
Balance Due					530.10

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Invoice #: 8814561
Invoice Date: 2/26/2024

Amount Due: \$ 530.10

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8815127
Invoice Date: 2/26/2024
Sales Order: 8340000
Cust PO #:

Project Name: Irrigation Pond 19
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 6" Installed- Pop-up Spray Head	3.000	EA	31.50	94.50
	Rainbird 1800 12" Installed- Pop-up Spray Head	8.000	EA	35.50	284.00
	Rainbird 5006" Installed- Rotor heads	1.000	EA	45.00	45.00
	Repair lateral line break.	1.000	EA	47.60	47.60
Total Invoice Amount					471.10
Taxable Amount					
Tax Amount					
Balance Due					471.10

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Invoice #: 8815127
Invoice Date: 2/26/2024

Amount Due:	\$ 471.10
--------------------	------------------

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8815128
Invoice Date: 2/26/2024
Sales Order: 8340010
Cust PO #:

Project Name: Irrigation Pond 24
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 6" Installed- Pop-up Spray Head	5.000	EA	31.50	157.50
	Rainbird 1800 12" Installed- Pop-up Spray Head	2.000	EA	35.50	71.00
	Repair lateral line break.	1.000	EA	47.60	47.60
	Rainbird 5006" Installed- Rotor heads	2.000	EA	45.00	90.00
Total Invoice Amount					366.10
Taxable Amount					
Tax Amount					
Balance Due					366.10

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8815128
Invoice Date: 2/26/2024

Amount Due: \$ 366.10

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8815159
Invoice Date: 2/26/2024
Sales Order: 8344439
Cust PO #:

Project Name: Irrigation OUC Buffer
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 12" Installed- Pop-up Spray Head	3.000	EA	35.50	106.50
	Investigate zones 6 and 7 notresponding to controller.	3.000	EA	55.00	165.00
Total Invoice Amount					271.50
Taxable Amount					
Tax Amount					
Balance Due					271.50

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Invoice #: 8815159
Invoice Date: 2/26/2024

Amount Due:	\$ 271.50
--------------------	------------------

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8815161
Invoice Date: 2/26/2024
Sales Order: 8344444
Cust PO #:

Project Name: Irrigation Pond 17
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 12" Installed- Pop-up Spray Head	3.000	EA	35.00	105.00
	Rainbird 1800 6" Installed- Pop-up Spray Head	1.000	EA	31.50	31.50
	Investigate zones not responding no charge.	1.000	EA	0.00	
Total Invoice Amount					136.50
Taxable Amount					
Tax Amount					
Balance Due					136.50

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8815161
Invoice Date: 2/26/2024

Amount Due: \$ 136.50

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8815164
Invoice Date: 2/26/2024
Sales Order: 8344629
Cust PO #:

Project Name: Irrigation Pond 16
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 12" Installed- Pop-up Spray Head	2.000	EA	35.50	71.00
	Rainbird 1800 6" Installed- Pop-up Spray Head	5.000	EA	31.50	157.50
	Rainbird 5006" Installed- Rotor heads	3.000	EA	45.00	135.00
	Repair 1.5" lateral line break.	1.000	EA	47.65	47.65
	Investigate zones not responding no charge.	1.000	EA	0.00	
Total Invoice Amount					411.15
Taxable Amount					
Tax Amount					
Balance Due					411.15

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8815164
Invoice Date: 2/26/2024

Amount Due:	\$ 411.15
--------------------	------------------

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8817546
Invoice Date: 2/27/2024
Sales Order: 8344240
Cust PO #:

Project Name: Irrigation Pond 19

Project Description: Irrigation reconstruct 3" main line break in a very heavy root zone by bridge.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD Irrigation reconstruct 3" main line break in a very heavy ro	1.000	EA	2150.00	2,150.00
Total Invoice Amount					2,150.00
Taxable Amount					
Tax Amount					
Balance Due					2,150.00

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8817546
Invoice Date: 2/27/2024

Amount Due: \$ 2,150.00

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655



Invoice Number	Invoice Date	Account Number	Page
8-407-18453	Feb 13, 2024	[REDACTED]	1 of 2

Billing Address:

URBAN ORLANDO
OFFICE MANAGER
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

Shipping Address:

URBAN ORLANDO
210 N UNIVERSITY DR STE 800
POMPANO BEACH FL 33071-7320

Invoice Questions?**Contact FedEx Revenue Services**

Phone: 800.622.1147
M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST
Internet: fedex.com

Invoice Summary**FedEx Express Services**

Total Charges	USD	\$17.23
TOTAL THIS INVOICE	USD	\$17.23

Account Summary as of Feb 13, 2024

Previous Balance	16.33
Payments	-16.33
Adjustments	0.00
New Charges	17.23

New Account Balance \$17.23

You saved \$41.76 in discounts this period!

Other discounts may apply.

To pay your FedEx invoice, please go to www.fedex.com/payment. Thank you for using FedEx.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

Invoice Number	Invoice Amount	Account Number	Account Balance
8-407-18453	USD \$17.23		USD \$17.23

Remittance Advice

Your payment is due by Feb 28, 2024

840718453300000172363231169974000001723600000172360

0024311 01 AB 0.547 **AUTO T1 0 1042 33071-732077 -C01-P24335-11



URBAN ORLANDO
OFFICE MANAGER
210 N UNIVERSITY DR STE 702



FedEx
P.O. Box 660481
DALLAS TX 75266-0481

CORAL SPRINGS FL 33071-7320



63311430014835

1042-01-00-0024311-0001-0049040

Invoice Number	Invoice Date	Account Number	Page
8-407-18453	Feb 13, 2024	Agenda Page 28	2 of 2

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Feb 05, 2024 **Cust. Ref.:** US BANK **Ref.#2:** 8105
Payor: Third Party **Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 17.00% to this shipment.
- Distance Based Pricing, Zone 7

Automation	INET	Sender	Recipient	
Tracking ID	775077589121	Corissa Millonig	LOCK BOX SERVICES 12-2657	
Service Type	FedEx Standard Overnight	210 N UNIVERSITY DR	US BANK, NA CDD	
Package Type	FedEx Envelope	CORAL SPRINGS FL 33071 US	EP-MN-01LB	
Zone	07		SAINT PAUL MN 55108 US	
Packages	1			
Rated Weight	N/A			
Delivered	Feb 06, 2024 10:13	Transportation Charge		56.49
Svc Area	A1	Discount		-41.76
Signed by	S.WHITE	Fuel Surcharge		2.50
FedEx Use	00000000/255/_	Total Charge	USD	\$17.23
			Third Party Subtotal	USD
			Total FedEx Express	USD
				\$17.23



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FedEx Billing Online allows you to efficiently manage and pay your FedEx invoices online. It's free, easy and secure. FedEx Billing Online helps you streamline your billing process. With all your FedEx shipping information available in one secure online location, you never have to worry about misplacing a paper invoice or sifting through reams of paper to find information for past shipments. Go to fedex.com to sign up today!



INVOICE

2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE#
#110819
CUSTOMER ID
C1604
PO#

DATE
2/28/2024
NET TERMS
Net 30
DUE DATE
3/29/2024

BILL TO
 Urban Orlando CDD
 210 N University Dr, Suite 702
 Coral Springs FL 33071
 United States

Services provided for the Month of: February 2024

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Assessment Service 001-531038-51301-5000	1	Ea	686.33		686.33
Postage 001-541006-51301-5000	1	Ea	7.62		7.62
Subtotal					693.95

Subtotal	\$693.95
Tax	\$0.00
Total Due	\$693.95

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:
Account Name: INFRAMARK, LLC

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



INVOICE

2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE#	#111432
CUSTOMER ID	C1604
PO#	

DATE	3/1/2024
NET TERMS	Net 30
DUE DATE	3/31/2024

BILL TO
 Urban Orlando CDD
 210 N University Dr, Suite 702
 Coral Springs FL 33071
 United States

Services provided for the Month of: March 2024

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Administrative Fees 001-531027-51201-5000	1	Ea	5,234.83		5,234.83
Assessment Service 001-531038-51301-5000	1	Ea	686.33		686.33
Subtotal					5,921.16

Subtotal	\$5,921.16
Tax	\$0.00
Total Due	\$5,921.16

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:
Account Name: INFRAMARK, LLC

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



Florida Water Features, Inc.

1451 Seminola Blvd.
 Casselberry, FL 32707

Invoice

DATE	INVOICE NO.
2/25/2024	24164

BILL TO

e
 Baldwin Park UOCDD
 c/o Bill Patterson
 1913 Meeting Place
 Orlando, FL 32814

JOB	P.O. NO.	TERMS	
NB St. Waterfalls	Contract	Upon Receipt	
DESCRIPTION	QTY	RATE	AMOUNT
New Broad Street Waterfalls Weekly Waterfall Checkup For the month of February	1	150.00	150.00

Thank you for your business.

Invoice Amount	\$150.00
Payments	\$0.00
Balance Due	\$150.00

[Credit Card Payments Require a 3% Service Fee](#)

KUTAK ROCK LLP
TALLAHASSEE, FLORIDA
 Telephone 404-222-4600
 Facsimile 404-222-4654

Check Remit To:
 Kutak Rock LLP
 PO Box 30057
 Omaha, NE 68103-1157

February 29, 2024

ACH/Wire Transfer Remit To:
 [REDACTED]
 First National Bank of Omaha
 Kutak Rock LLP
 [REDACTED]

Reference: Invoice No. 3355609
 Client Matter No. 21023-1
 Notification Email: eftgroup@kutakrock.com

Angel Montagna
 Urban Orlando CDD
 Inframark
 Suite 702
 210 North University Dr.
 Coral Springs, FL 33071

Invoice No. 3355609
 21023-1

Re: Urban Orlando CDD - General Counsel

For Professional Legal Services Rendered

01/02/24	T. Mackie	1.50	480.00	Research matters pertaining to status of personal injury litigation and conference with District outside counsel regarding same
01/03/24	T. Mackie	0.30	96.00	Review correspondence from Bento and Patterson
01/08/24	T. Mackie	0.50	160.00	Review executed agreement with US Customs and conference with Pienaar regarding same
01/10/24	T. Mackie	0.40	128.00	Conference with Patterson and review FEMA request letters
01/11/24	T. Mackie	0.20	64.00	Conference with Jefferies
01/12/24	T. Mackie	0.50	160.00	Review correspondence from Patterson; conference with insurance counsel and District staff regarding Hall case matters
01/13/24	L. Whelan	0.30	115.50	Monitor legislative process relating to matters impacting special districts

KUTAK ROCK LLP

Urban Orlando CDD
 February 29, 2024
 Client Matter No. 21023-1
 Invoice No. 3355609
 Page 2

01/18/24	T. Mackie	0.70	224.00	Conference with Woods and Patterson regarding RFP for landscape maintenance; conference with Bento
01/22/24	T. Mackie	0.30	96.00	Conference with Bruce and Jefferies; conference with Patterson
01/23/24	T. Mackie	0.30	96.00	Conference with Bento; conference with Patterson
01/24/24	T. Mackie	0.30	96.00	Conference with Patterson; review correspondence from Pienaar
01/25/24	T. Mackie	0.20	64.00	Review correspondence from Patterson
TOTAL HOURS		5.50		
TOTAL FOR SERVICES RENDERED				\$1,779.50
TOTAL CURRENT AMOUNT DUE				<u>\$1,779.50</u>

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

February 29, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

First National Bank of Omaha

Kutak Rock LLP

Reference: Invoice No. 3355610

Client Matter No. 21023-2

Notification Email: eftgroup@kutakrock.com

Angel Montagna
Urban Orlando CDD
Inframark
Suite 702
210 North University Dr.
Coral Springs, FL 33071

Invoice No. 3355610
21023-2

Re: Urban Orlando CDD - Monthly Meeting

For Professional Legal Services Rendered

01/05/24	T. Mackie	Prepare ethics training guidance to District Manager
01/10/24	T. Mackie	Prepare for Board meeting
01/17/24	T. Mackie	Prepare for and attend Board meeting by phone; follow-up from meeting

TOTAL FOR SERVICES RENDERED \$1,500.00

TOTAL CURRENT AMOUNT DUE \$1,500.00

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8829580
Invoice Date: 3/8/2024
Sales Order: 8348218
Cust PO #:

Project Name: Irrigation Bennett Park
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD Rainbird 1800 6" Installed- Pop-up Spray Head	2.000	EA	31.50	63.00
	Rainbird 5006" Installed- Rotor heads	2.000	EA	47.14	94.28
				Total Invoice Amount	157.28
				Taxable Amount	
				Tax Amount	
				Balance Due	157.28

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8829580
Invoice Date: 3/8/2024

Amount Due: \$ 157.28

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8829582
Invoice Date: 3/8/2024
Sales Order: 8348224
Cust PO #:

Project Name: Irrigation Audubon Buffer
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD Rainbird 1800 12" Installed- Pop-up Spray Head	1.000	EA	35.50	35.50
Total Invoice Amount					35.50
Taxable Amount					
Tax Amount					
Balance Due					35.50

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8829582
Invoice Date: 3/8/2024

Amount Due: \$ 35.50

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8829583
Invoice Date: 3/8/2024
Sales Order: 8348238
Cust PO #:

Project Name: Irrigation Glenridge Way Buffer
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 12" Installed- Pop-up Spray Head	1.000	EA	35.50	35.50
	Rainbird 1800 6" Installed- Pop-up Spray Head	1.000	EA	31.50	31.50
Total Invoice Amount					67.00
Taxable Amount					
Tax Amount					
Balance Due					67.00

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8829583
Invoice Date: 3/8/2024

Amount Due: \$ 67.00

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

SENTRY MANAGEMENT INC
 2180 W SR 434 SUITE 5000
 LONGWOOD FL 32779

(800) 932-6636 EXT:21103

MAR 8, 2024

S T A T E M E N T
 (12)

URBAN ORLANDO COMMUNITY DEVELOPMENT DISTRICT
 C/O SUITE 702 BALDWIN PK CDD
 CORAL SPRINGS FL 33071

DATE	DESCRIPTION	LONGWOOD	OTHR ASSESS	PAYROLL	BALANCE
02/25/2024	PREVIOUS ACCUMULATED BALANCE	233.95	0.00	465.85	699.80
03/01/2024	MAR MGMT REPRESENTATIVE	1,308.70			2,008.50
03/01/2024	MANAGEMENT FEE		300.00		2,308.50
03/01/2024	MAR MAINT REPRESENTATIVE			3,273.02	5,581.52
		<u>1,542.65</u>	<u>300.00</u>	<u>3,738.87</u>	

SENTRY MANAGEMENT INC
 2180 W SR 434 SUITE 5000
 LONGWOOD FL 32779

(407) 788-6700 EXT: 21103
 I N V O I C E

4/SMI000
 URBAN ORLANDO COMMUNITY DEVELOPMENT DISTRICT
 C/O 210 N UNIVERSITY DR SUITE 702 BALDWIN PK CDD
 CORAL SPRINGS FL 33071

DATE	DESCRIPTION	LONGWOOD	OTHR ASSESS	PAYROLL	TOTAL
03/01/2024	MAR MGMT REPRESENTATIVE	1,308.70			1,308.70
03/01/2024	MANAGEMENT FEE		300.00		1,608.70
03/01/2024	MAR MAINT REPRESENTATIVE			3,273.02	4,881.72
		<u>1,308.70</u>	<u>300.00</u>	<u>3,273.02</u>	



Urban Orlando CDD
 210 N. University Drive, Suite 702
 Coral Springs FL 33071

Invoice Date: 3/21/2024
 Invoice Number: 2014127-A
 Project Number: 100087164 WA01

Re: **FY 2023 Work Authorization # 1 - Board of Supervisors Meeting & General District Administrative and Operations Support.**

Invoice for Professional Services for the Period: February 1, 2024 through February 29, 2024

PROFESSIONAL PERSONNEL	CURRENT			PREVIOUS		TO DATE	
	HOURS	RATE	TOTAL	HOURS	TOTAL	HOURS	TOTAL
Project Director	0.00	\$249.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Project Manager	4.50	\$210.00	\$945.00	23.00	\$4,830.00	27.50	\$5,775.00
Senior Engineer IV	0.00	\$231.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Senior Engineer III	0.00	\$182.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Senior Engineer II	0.00	\$156.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Senior Engineer I	0.00	\$126.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Project Engineer II	0.00	\$116.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Project Engineer I	0.00	\$100.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Construction Manager	0.00	\$132.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. Landscape Project Mgr	0.00	\$229.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Project Manager	0.00	\$184.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Architect III	0.00	\$194.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Architect II	0.00	\$143.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Architect I	0.00	\$113.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Designer III	0.00	\$148.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. Electrical Engineer III	0.00	\$249.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Electrical Designer III	0.00	\$179.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Electrical Engineer I	0.00	\$129.00	\$0.00	0.00	\$0.00	0.00	\$0.00
CAD Designer	0.00	\$140.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. CAD Technician	0.00	\$110.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Technical Intern	0.00	\$75.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. Structural Engineer III	0.00	\$248.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. Traffic Engineer	0.00	\$260.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Traffic Engineer	0.00	\$185.00	\$0.00	0.00	\$0.00	0.00	\$0.00
TOTAL LABOR	4.50		\$945.00	23.00	\$4,830.00	27.50	\$5,775.00
DIRECT EXPENSES			CURRENT TOTAL	PREVIOUS TOTAL		TO DATE TOTAL	
Transportation-Local			0.00	\$0.00		\$0.00	
Blueprints/Reproduction			0.00	\$0.00		\$0.00	
Misc. Cost of Job (Supplies, etc)			0.00	\$0.00		\$0.00	
Filing Expense, Permits, etc.			0.00	\$0.00		\$0.00	
Courier			0.00	\$0.00		\$0.00	
TOTAL DIRECT EXPENSES			\$61.12	\$47.43		\$108.55	
NET AMOUNT DUE			\$1,006.12	\$4,877.43		\$5,883.55	

2023 WA 01 Budget: \$15,000.00
 Spent to Date: \$5,883.55
 Budget Balance Remaining: \$9,116.45

TOTAL AMOUNT DUE FOR WA#1	\$1,006.12
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If you have any questions regarding this invoice, please contact John Woods, 407-806-4247.

Please remit payment to: ATKINS, PO BOX 409357, ATLANTA, GA 30384-9357
 Tax ID: 59-0896138



Urban Orlando CDD
 210 N. University Drive, Suite 702
 Coral Springs FL 33071

Invoice Date: 3/21/2024
 Invoice Number: 2014127-A
 Project Number: 100087164 WA01

Re: **FY 2023 Work Authorization # 1 - Board of Supervisors Meeting & General District Administrative and Operations Support.**

Invoice for Professional Services for the Period: February 1, 2024 through February 29, 2024

CATEGORY	HOURS	BILL RATE	TOTAL
Project Manager	4.5	\$210.00	\$ 945.00
TASK TOTAL	4.50		\$ 945.00



Urban Orlando CDD
 210 N. University Drive, Suite 702
 Coral Springs FL 33071

Invoice Date: 3/21/2024
 Invoice Number: 2014127-B
 Project Number: 100087164 WA02

Re: **FY 2023 Work Authorization # 2 - Operations & Maintenance General Assistance Services.**

Invoice for Professional Services for the Period: February 1, 2024 through February 29, 2024

PROFESSIONAL PERSONNEL	CURRENT			PREVIOUS		TO DATE	
	HOURS	RATE	TOTAL	HOURS	TOTAL	HOURS	TOTAL
Project Director	0.00	\$249.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Project Manager	20.00	\$210.00	\$4,200.00	49.50	\$10,395.00	69.50	\$14,595.00
Senior Engineer IV	0.00	\$231.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Senior Engineer III	0.00	\$182.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Senior Engineer II	0.00	\$156.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Senior Engineer I	0.00	\$126.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Project Engineer II	0.00	\$116.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Project Engineer I	0.00	\$100.00	\$0.00	48.00	\$4,800.00	48.00	\$4,800.00
Designer I	5.00	\$110.00	\$550.00	0.00	\$0.00	5.00	\$550.00
Construction Manager	0.00	\$132.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. Landscape Project Mgr	0.00	\$229.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Project Manager	0.00	\$184.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Architect III	0.00	\$194.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Architect II	0.00	\$143.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Architect I	0.00	\$113.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Landscape Designer III	0.00	\$148.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. Electrical Engineer III	0.00	\$249.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Electrical Designer III	0.00	\$172.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Electrical Engineer I	0.00	\$129.00	\$0.00	0.00	\$0.00	0.00	\$0.00
CAD Designer	0.00	\$140.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. CAD Technician	0.00	\$110.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Technical Intern	0.00	\$75.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. Structural Engineer III	0.00	\$248.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sr. Traffic Engineer	0.00	\$260.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Traffic Engineer	0.00	\$185.00	\$0.00	0.00	\$0.00	0.00	\$0.00
TOTAL LABOR	25.00		\$4,750.00	97.50	\$15,195.00	122.50	\$19,945.00
DIRECT EXPENSES			CURRENT TOTAL		PREVIOUS TOTAL		TO DATE TOTAL
Transportation-Local			0.00		\$0.00		\$0.00
Blueprints/Reproduction			0.00		\$0.00		\$0.00
Filing Expense, Permits, etc.			0.00		\$0.00		\$0.00
Courier			0.00		\$0.00		\$0.00
TOTAL DIRECT EXPENSES			\$0.00		\$55.74		\$55.74
NET AMOUNT DUE			\$4,750.00		\$15,250.74		\$20,000.74

2023 WA 02 Budget: \$65,000.00
 Spent to Date: \$20,000.74
 Budget Balance Remaining: \$44,999.26

AMOUNT DUE FOR WA#2	\$4,750.00
LESS OVER PAYMENT RECEIVED	(\$1,470.00)
UPDATED TOTAL AMOUNT DUE FOR WA#2	\$3,280.00

If you have any questions regarding this invoice, please contact John Woods, 407-806-4247.

Please remit payment to: ATKINS, PO BOX 409357, ATLANTA, GA 30384-9357
 Tax ID: 59-0896138

Urban Orlando CDD
 210 N. University Drive, Suite 702
 Coral Springs FL 33071

Invoice Date: 3/21/2024
 Invoice Number: 2014127-B
 Project Number: 100087164 WA02

Re: **FY 2023 Work Authorization # 2 - Operations & Maintenance General Assistance Services.**

Invoice for Professional Services for the Period: February 1, 2024 through February 29, 2024

CATEGORY	HOURS	BILL RATE	TOTAL
Project Manager	20.00	\$210.00	\$ 4,200.00
Designer I	5.00	\$110.00	\$ 550.00
TASK TOTAL	25.00		\$ 4,750.00

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8831532
Invoice Date: 3/13/2024
Sales Order: 8348188
Cust PO #:

Project Name: Irrigation Unit 10 Lift Station
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 12" Installed- Pop-up Spray Head	5.000	EA	35.50	177.50
	Rainbird 1800 6" Installed- Pop-up Spray Head	4.000	EA	31.50	126.00
	Investigate zones not responding no charge.	1.000	EA	0.00	
Total Invoice Amount					303.50
Taxable Amount					
Tax Amount					
Balance Due					303.50

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8831532
Invoice Date: 3/13/2024

Amount Due:	\$ 303.50
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Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8831533
Invoice Date: 3/13/2024
Sales Order: 8348208
Cust PO #:

Project Name: Irrigation Bennett Fox
Project Description: Irrigation repairs for February Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 12" Installed- Pop-up Spray Head	5.000	EA	35.50	177.50
	Rainbird 1800 6" Installed- Pop-up Spray Head	1.000	EA	31.50	31.50
	Rainbird 5006" Installed- Rotor heads	1.000	EA	45.00	45.00
	Replace faulty 2" valve zone 5.	1.000	EA	741.44	741.44
Total Invoice Amount					995.44
Taxable Amount					
Tax Amount					
Balance Due					995.44

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Invoice #: 8831533
Invoice Date: 3/13/2024

Amount Due:	\$ 995.44
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Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8833876
Invoice Date: 3/18/2024
Sales Order: 8348291
Cust PO #:

Project Name: Irrigation 3929 Corrine Dr.

Project Description: Irrigation reconstruct 3" main line break in a very heavy root zone by tree next to sidewalk.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	<p>This price includes repairing the main line by the tree. If we have to remove the sidewalk or if the break is underneath the roadway in a sleeve. We will need to stop and notify you before we continue thanks.</p> <p>Urban Orlando CDD Irrigation reconstruct 3" main line break in a very heavy ro</p>	1.000	EA	2150.00	2,150.00
Total Invoice Amount					2,150.00
Taxable Amount					
Tax Amount					
Balance Due					2,150.00

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8833876
Invoice Date: 3/18/2024

Amount Due: \$ 2,150.00

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8833966
Invoice Date: 3/18/2024
Sales Order: 8361279
Cust PO #:

Project Name: Irrigation Pond 16
Project Description: Irrigation repairs for March Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD				
	Rainbird 1800 12" Installed- Pop-up Spray Head	1.000	EA	35.50	35.50
	Rainbird 1800 6" Installed- Pop-up Spray Head	1.000	EA	31.50	31.50
	Rainbird 5006" Installed- Rotor heads	2.000	EA	45.00	90.00
Total Invoice Amount					157.00
Taxable Amount					
Tax Amount					
Balance Due					157.00

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8833966
Invoice Date: 3/18/2024

Amount Due:	\$ 157.00
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Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Sold To:
Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

Customer #:
Invoice #: 8833968
Invoice Date: 3/18/2024
Sales Order: 8361289
Cust PO #:

Project Name: Irrigation Lake Sussanna
Project Description: Irrigation repairs for March Monthly Inspection.

Job Number	Description	Qty	UM	Unit Price	Amount
460604797	Urban Orlando CDD Rainbird 1800 12" Installed- Pop-up Spray Head	1.000	EA	35.50	35.50
Total Invoice Amount					35.50
Taxable Amount					
Tax Amount					
Balance Due					35.50

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 407 831-8101

Please detach stub and remit with your payment

Payment Stub

Customer Account #:
Invoice #: 8833968
Invoice Date: 3/18/2024

Amount Due: \$ 35.50

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Urban Orlando CDD
1913 Meeting Place
Orlando FL 32814

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Ad Order Memo Bill

PO Box 8023
Willoughby, OH 44096



Printed: 2/28/2024 1:56:48 PM

Order ID: 7592614

Page 1 of 2

Sold To: Urban Orlando CDD CU00119008
210 N University Dr
Coral Springs FL 33071-7320

Bill To: Urban Orlando CU00119008
CDD
210 N University Dr
Coral Springs FL 33071-7320

Description: Public Hearing/Bid/Misc_Legal

Insertions:

Insertion	Run Date	BU	Product Name	Ad Type	Section Name	Zone Name	Ad Size	Page Type	Version	Rate	Billed Qty	Print Qty	Tax	Agency Comm.	Charges	Price	Net Price	Insertion Price
01-00	Wed 6/5/24	OSC	Orlando Sentinel	Liners	Legals	Full Run	1 Column			\$52.50		0	\$0.00	\$0.00	\$0.00	\$198.68	\$198.68	\$198.68
02-00	Wed 6/5/24	OSC	Affidavit	Affidavit	Affidavit	Full Run	1 Column			\$2.00		0	\$0.00	\$0.00	\$0.00	\$2.00	\$2.00	\$2.00
03-00	Wed 6/5/24	OSC	Floridapublicnotices.com	Dot.com	Floridapublicnotices.com		1 Column			\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04-00	Wed 6/5/24	OSC	Classifieds.OS.com_Legals	Dot.com	Legals		1 Column			\$0.00		0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total:																	\$200.68	

Ad Order Memo Bill

PO Box 8023
Willoughby, OH 44096

Agenda Page 50



Printed: 2/28/2024 1:56:48 PM

Order ID: 7592614

Page 2 of 2

Insertion/ Version	Zone	Household
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This is a Memo Bill which may be subject to change upon invoicing.

Courthouse Garage

 Orlando, FL 32801 407-246-2155

F/C #17
 T/D #13 Ticket No.045992
 Cashier ID #149
 Entry Time 2/28/2024 (Wed) 8:40
 Paid Time 2/28/2024 (Wed) 13:59
 Parking Time 5:19
 Parking Fee Rate A \$12.00

MC
 Account # *****
 Slip # 66193
 Auth Code 08746S
 CREDIT CARD AMOUNT \$12.00
 Cash Amount \$0.00
 =====
 Total \$12.00

Thank You For Choosing
 Courthouse Garage
 Have A Nice Day
 =====

Courthouse Garage

 Orlando, FL 32801 407-246-2155

F/C #16
 T/D #14 Ticket No.047815
 Cashier ID #107
 Entry Time 3/4/2024 (Mon) 8:36
 Paid Time 3/4/2024 (Mon) 15:27
 Parking Time 6:51
 Parking Fee Rate A \$14.00

MC
 Account # *****
 Slip # 94344
 Auth Code 04037S
 CREDIT CARD AMOUNT \$14.00
 Cash Amount \$0.00
 =====

Total \$14.00

Thank You For Choosing
 Courthouse Garage
 Have A Nice Day
 =====

Courthouse Garage

 Orlando, FL 32801 407-246-2155

F/C #17
 T/D #14 A Payment No.
 Cashier Ticket No.048304
 Entry Time 3/5/2024 (Tue) 8:06
 Paid Time 3/5/2024 (Tue) 15:43
 Parking Time 7:37
 Parking Fee Rate A \$15.00

MC
 Account # *****
 Slip # 66643
 Auth Code 00150S
 CREDIT CARD AMOUNT \$15.00
 Cash Amount \$0.00
 =====
 Total \$15.00

Thank You For Choosing
 Courthouse Garage
 Have A Nice Day
 =====

Courthouse Garage

 Orlando, FL 32801 407-246-2155

F/C #19
 T/D #14 A Payment No.
 Cashier Ticket No.048716
 Entry Time 3/6/2024 (Wed) 8:08
 Paid Time 3/6/2024 (Wed) 14:34
 Parking Time 6:26
 Parking Fee Rate A \$14.00

MC
 Account # *****
 Slip # 59354
 Auth Code 05209S
 CREDIT CARD AMOUNT \$14.00
 Cash Amount \$0.00
 =====

Total \$14.00

Thank You For Choosing
 Courthouse Garage
 Have A Nice Day
 =====

URBAN ORLANDO COMMUNITY DEVELOPMENT DISTRICT

District Agent Report

April 17, 2024

I. GROUND MAINTENANCE UPDATES

1. BrightView Updates:
 - a. Monthly Tasks Completed
 1. Performed irrigation inspections and provided proposals to fix issues found (on going)
 2. Removed debris (on going)
 3. Treatment of weeds in beds (on going)
 4. Fertilized Turf and Shrubs
 5. Leaf removal along roadways
 6. Turf Weed treatment
 7. Irrigation (mainline repairs)
 8. LBL (Warranty) Enhancements Plants and Turf
 9. Pre-Emergence applied on Bermuda
 - b. April Tasks
 1. Mulch installation throughout property
2. District Agent Task Completed
 - a. Sidewalk Safety walk of Pond 31, Pond 34, and Outer Rd
 1. Marked and scheduled repairs for raised sidewalk panels
 - b. Repaired stone bricks at pond 31 and 34
 - c. Pressure washed bricks at Pond 34 sitting area at Stanfield and LBL
 - d. Scheduled repair for major pot holes in Briggs Alley
 - e. Safety signs installed on Jake St. Fountain
3. Jake St. Fountain Accident – quotes for discussion
 - a. Combined repair quote
 1. Two contracts, one to repair concrete and one to repair plumbing
 - b. Freeport Fountains, the company that installed the fountain, quote
 1. Quote is to replace and rebuild back to original design
4. Homeland Security Gate Project
 - a. Close to completed, if not already
5. Homeland Security Wall Project
 - a. Project completed
6. District Agent Budget Reports (DAB)
 - a. As of April 8, 2024
 - b. Off Duty security is currently at budget
 1. If all shifts are filled, this will go over original budget amount
 - c. Landscaping contract will remain under budget because of no increase renewal
 - d. Irrigation repairs
 1. Currently under budget but trending to go over budget for the year
 2. Had offsetting credits to begin the budget
7. 2024 Landscape Reserve Refurbishments Report

II. OFF DUTY OFFICER REPORT

1. March 2024 Off Duty Report

Jake St Fountain Project

Work	Contractor	Cost
Combined Repair Quote		
Concrete Repairs	DJB and Sons Construction	\$ 30,400.00
Painting	DRS	\$ 6,500.00
Plumbing	Florida Water Features	\$ 7,591.00
Replacement Lights	Florida Water Features	\$ 5,286.00
Plumbing Cleanup & Prep*	Florida Water Features	\$ 400.00
Total Repair Cost		\$ 50,177.00
Total Rebuild Quote		
Full scope of work including modernizing	Freeport Fountains**	\$ 279,546.00
* This cost was already paid. Needed to be done in order to determine what repairs were needed for plumbing.		
** This is the company who originally installed the fountain. They have also done major repairs/upgrades as recent as 2017.		

FREEPORT FOUNTAINS

April 5, 2024

Bill Patterson
Commercial Area Service Manager
Urban Orlando CDD District Agent
1913 Meeting Pl.
Orlando, Florida 32814

Re: Baldwin Park Jake Street Fountain

Dear Mr. Patterson

We are pleased to offer our proposal on the repair work on the Jake Street Fountain at Baldwin Park. Our proposed scope of work includes:

- Install temporary protective 6' high chain link fence with windscreen around fountain.
- Demo and remove all existing cast stone, as the existing cannot be matched, and new waterproofing must extend under the cast stone weirs.
- Demo and remove all existing tile, as the existing tile cannot be matched, and the new waterproofing must extend under the tile areas.
- Demo and remove all existing waterproofing, as the integrity of this waterproofing has been severely compromised.
- Furnish and install new waterproofing on the entire fountain interior surfaces.
- Furnish and install new tile on fountain areas as originally tiled. Color TBD.
- Furnish and install new precast fountain bowl, weirs, and cap to match original scope.
- Furnish and install new spray rings and jets in the upper bowl, including all necessary plumbing connections.
- Furnish and install 24 new color-changing LED lights.
- Re-paint exterior walls of fountain.
- Refill, start up and adjust the mechanical and electrical fountain systems.
- Provide a one year materials and workmanship warranty.
- Applicable taxes.

The abovementioned warranty is limited to work that is performed under this proposal. Freeport Fountains has not included any geotechnical or structural exploration or engineering services, and

Baldwin Park Jake Street Fountain

April 5, 2024

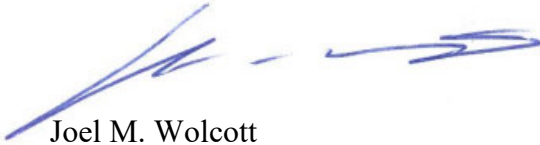
Page Two

offers no warranties expressed or implied, as to the condition or fitness of the existing fountain, or existing fountain equipment not being replaced under this scope. Any items not specifically included herein are excluded from Freeport Fountains' scope of work. The work included herein is for known repair of the existing fountain basin. In the event that any additional work is discovered to be necessary during the course of the above, Freeport Fountains will advise the Client of it and offer additional pricing as applicable for Client's approval.

Our price to perform the above is **\$279,546.00**. Terms for this proposal are 1/3 deposit, 1/3 upon completion of all demolition, and 1/3 upon completion and start-up of fountain. This proposal is good for 30 days.

Please do not hesitate to contact us if you have any questions on the above. We look forward to working with you on this project.

Sincerely,
FREEPORT FOUNTAINS, LLC.



Joel M. Wolcott
Vice President

Estimate

DJB and Sons Construction Inc.
 1840 Linden Road
 Winter Park, FL 32792 US
 407-756-5473
 djbconstruction@gmail.com
 www.djbconstruction.com

ADDRESS
Baldwin Park property owners 1913 Meeting place Orlando FL 32814

ESTIMATE #	DATE
1415	02/05/2024

ACTIVITY	QTY	RATE	AMOUNT
Repairs Repair damaged fountain. A crane will be required onsite for one full day, possibly two. The crane will need to block the north portion of the roundabout while working. We'll lift the upper bowl. The fountain contractor will make any needed repairs to the internal plumbing and electrical then we'll reset the bowl. Note: If the fountain contractor cannot make all needed repairs at the time we lift the bowl. We'll have to set the bowl off to the side until repairs can be completed and then bring the crane back a second day to reset the bowl. Prepare custom molds to make replacement caps for the damaged upper and middle bowls. Replace damaged upper and middle bowl caps. Retexture entire fountain to a consistent finish. Repair bench caps on base of fountain. Repair damaged tile and grout. Color match may not be exact.	1	30,400.00	30,400.00
Painting DRS to paint entire fountain. Color TBD.	1	6,500.00	6,500.00
Items not Included All plumbing and electrical material and repairs. All pumps, manifolds and any waterproofing.	1	0.00	0.00

Please Note: This Estimate captures the entire scope of work requested for this Project. Additional charges will be incurred for work requests beyond the scope of work in this Estimate.

TOTAL **\$36,900.00**



Florida Water Features, Inc.

1451 Seminola Blvd.
Casselberry, FL 32707

QUOTE

DATE	Quote Number
2/29/2024	5153

CUSTOMER e Baldwin Park UOCDD c/o Bill Patterson 1913 Meeting Place Orlando, FL 32814	407-740-5838	Phone
	407-740-0712	Fax
	bpatterson@baldwinparkpoa.com	

JOB	TERMS		
Jake St	50% Deposit / 50% @ Completion		
DESCRIPTION	QTY	COST	TOTAL
The following is needed to get the Jake Street Fountain back up and running properly after the auto crash:			
UPPER BOWL REPAIRS:			
1/2" Bubbler Jets	24	18.75	450.00
1 Large Custom Machined Plumbing Manifold for lower level of jet height adjustment	1	995.00	995.00
1 Medium Custom Machined Plumbing Manifold for middle level of jet height adjustment	1	875.00	875.00
1 Refurbished Center Jet pod with plumbing offset for tallest center jets	1	350.00	350.00
Junction Box, Conduit, cord seals, & sealant for upper bowl lighting	1	396.00	396.00
Plumbing Repair between upper bowl and pedestal:			
Custom Plumbing parts to repair broken connections (3 jet supplies / 1 drain / 1 conduit)		485.00	485.00
Plumbing Epoxy (Repairs broken PVC inside concrete parts)		290.00	290.00
Labor:			
Repair plumbing / conduit on site while bowl is lifted by crane		900.00	900.00
Labor:		1,500.00	1,500.00
Install all plumbing manifolds / jets / conduits / j-box / LEDs			
Drain & Clean all fountain levels / clean tile and grout / re-seal		1,000.00	1,000.00
Labor: Remove broken and dead lights from middle level. Seal j-boxes.		350.00	350.00
Replace LED lights (2 in bottom pool and 2 in top pool):			
120v 40w 6000k White LED / 316 Stainless steel fixture and stand for fountain	4	1,198.75	4,795.00
3M Submersible Splice Kit	2	95.50	191.00
Labor to remove old lights and replace 2 LEDs		300.00	300.00

THANK YOU. All NEW parts listed are covered under warranty for one year.	TOTAL	\$12,877.00
--	--------------	-------------

Phone # 407-834-0621

Fax # 407-388-0621

ACCEPTED BY: _____

P.O.#: _____ Date: _____

The above items & prices, are hereby accepted.
Please fax, (407-388-0621), or email,
(contact@floridawaterfeatures.com), a copy back for our records.
THANK YOU.

contact@floridawaterfeatures.com

www.floridawaterfeatures.com

2024 District Agent Budget Report

Item	Item #	Contractor	Project	Amount	SO #	Approval Date	Paid invoice #	Sent to Inframark	Comments/Description
Contracts - Security Services:		OPD	FY 2024 Budget	\$ 319,735.00					
Total Encumbrance				\$ 172,213.12					
Variance				\$ 147,521.88					
Contracts Landscape:		Brightview	Landscape Maintenance Contract	\$ 466,903.00					BrightView contract
Total Encumbrance				\$ 243,193.30					
Variance				\$ 223,709.70					
Ops Supplies General:			FY 2024 Budget	\$ 3,000.00					General supplies needed for maintenance i.e. cleaning, trash bags, trip hazard grinding, column repair, etc.
	1		Purchase new lock box for Off duty officer keys	\$ 59.94			20240131	1/31/24	
Total Encumbrance				\$ 59.94					
Variance				\$ 2,940.06					
R&M Equipment			FY 2024 Budget	\$ 3,500.00					pump motor repairs/replacements
Total Encumbrance				\$ -					
Variance				\$ 3,500.00					
R&M Electrical			FY 2024 Budget	\$ 3,500.00					Misc. electrical repairs, bulbs, lamps etc.
Total Encumbrance				\$ -					
Variance				\$ 3,500.00					
Contracts Fountain			FY 2024 Budget	\$ 5,900.00					Florida Water Features Fountain maintenance contracts: Jake St. = \$230/mo; Pond 14 = \$150/mo
Total Encumbrance				\$ 1,861.50					
Variance				\$ 4,038.50					
R&M Pumps			FY 2024 Budget	\$ 5,000.00					Contract for pump service and repairs
	1	Florida Water Features	New 3 phase pump motor, filter motor, sump pump, and vent blower for the Jake St. fountain	\$ 4,262.27	5097	10/9/23			
Total Encumbrance				\$ 4,262.27					
Variance				\$ 737.73					
R&M Parks			FY 2024 Budget	\$ 20,000.00					Cleaning and repairs for CDD parks, including pressure washing
	1	DRS	Pressure wash bridge before light install	\$ 1,050.00			12908	11/7/23	
	2	DRS	Sidewalk grinding on eastern side of Pond 14	\$ 625.00	4988	12/26/23	13065	1/3/24	
	3	DRS	Sidewalk grinding on western side of Pond 14	\$ 625.00	4996	12/26/23	13064	1/3/24	
	4	DRS	Pond 31: reinstall blocks on wall, pressure walk wall and sitting area	\$ 795.00	5116	3/29/24	13245	4/2/24	
	5	DRS	Pond 34: reinstall blocks on wall	\$ 225.00	5115	3/29/24	13244	4/2/24	
	6	ABC Paving	Pond 34: 1 sidewalk grind; Outer Road: 12 sidewalk grinds	\$ 650.00	9444	4/2/24			
Total Encumbrance				\$ 3,970.00					
Variance				\$ 16,030.00					

**Urban Orlando Community Development District
Parks and Common Areas
Refresh and Refurbish Program**

LANDSCAPE/HARDSCAPE RESERVE						
Location	Project	Expense	SO #	SO Approval Date	Invoice #	Sent to Inframark
Unit 1	Audubon Park School Buffer and Field, Belkin Court, Bennett Rd Medians and right of way, Fox St Commons and buffer, New Broad St Park and medians, Twinview Median, Bennett Park					
	Renovation of 2 Twinview Medians	\$ 32,352.79	8190714	8/3/23	8667767	11/08/23
Subtotal		\$ 32,352.79				
Unit 2	Corrine Drive Edge & Medians, Customs buffer, Haws Ct					
Subtotal		\$ -				
Unit 3	Publix entrance, Jake St Fountain, Harbor Park					
Subtotal		\$ -				
Unit 4	Army Reserve Buffer, General Rees Buffer					
Subtotal		\$ -				
Unit 5	Lakemont Medians					
	Round about plant fill in	\$ 2,963.15	8297264	1/17/24	8780319	02/02/24
Subtotal		\$ -				
Unit 6	Glenridge Way buffer, Glenridge Buffer					
Subtotal		\$ -				
Unit 7	Outer Rd sidewalk, Cady Way Trail buffer, LBL medians, Picnic area at Cady Way Trail					
Subtotal		\$ -				
Unit 8	Lake Susannah Mews, Meeting PI median					
Subtotal		\$ -				
Units 9 and 9A	Hanks Ave median, LBL medians and LS Buffer, Mid-lakes park (pond 19)					
	Temporary barrier until landscaping project is approved	\$ 2,462.00	8268469	10/28/23	8672093	11/08/23
	Install new plant material, decorative boulders, and sod in median	\$ 38,397.99	8254616	11/15/23	8714965	12/15/23
	Remove declining fire bush and install green arbricola behind 1669 Foss	\$ 3,396.02	8271486	11/15/23	8714967	12/15/23
Subtotal		\$ 44,256.01				
Unit 10	Baldwin Park St medians, High Park/Pond 34, LBL medians, North Buffer, Westminster Park (pond 31), Unit 10 lift station buffer					
Subtotal		\$ -				
Total 2023 Overall Landscape/Hardscape Reserve Allowance		\$ 76,608.80				
2023 Landscape/Hardscape Reserve Budget		\$ 174,500.00				
Remaining landscape replacement budget		\$ 97,891.20				

Urban Orlando Community Development District Off-Duty Police Report 2024

Month	Noise Violations	Business Call/Alarm	House Call/Alarm	Skates & Bikes	Vehicle Burglaries/ Stolen	Residential Burglaries	Suspicious Person/ Vehicle	Vehicle Traffic Stops	Traffic/ Parking Citations	Total
January	1	2	9	3	8	2	28	19	4	76
February	3	11	10	7	6	1	10	21	3	72
March	2	13	8	1	1	0	18	38	16	97
April										0
May										0
June										0
July										0
August										0
September										0
October										0
November										0
December										0
Year Total										245

Notes: * There was only 1 vehicle burglary reported to an unlocked vehicle and the victim declined to prosecute.

**Urban Orlando Community Development District
Off-Duty Police Report
2024 March**

Day	Noise Violations	Business Call/Alarm	House Call/Alarm	Skates & Bikes	Vehicle Burglaries/Stolen	Residential Burglaries	Suspicious Person/Vehicle	Vehicle Traffic Stops	Traffic/Parking Citations
1							1		
2	2							17	13
3							3		
4							1		
5								1	1
6							2		
7							1		
8		2	1				3		
9			1		1			7	
10		1							
11								2	1
12				1					
13			1				1	1	
14			1					1	
15									
16									
17									
18		1						1	
19									
20			3				1		
21		1					1		
22		1							
23									
24		1							
25							1	3	1
26		1	1					1	
27							1		
28		1							
29		3							
30							2	4	
31		1							

**URBAN ORLANDO COMMUNITY DEVELOPMENT DISTRICT
ENGINEER’S ACTIVITIES REPORT
March 11, 2024**

Fiscal Year 2024

General District Administrative and Operations Support – Work Authorization No. 01

AtkinsRéalis provides support for the Board of Supervisors meetings.

O&M Assistance – Work Authorization No. 02

1) Signage Maintenance

AtkinsRéalis is working on Change Directive 69 and will continue to add additional signs as needed until it is deemed that the work shall begin. Please see the current CD69 within this report.

During last months board meeting, a request was made to see a summary of past years change directives and their associated costs. Please see the table below for change directives since 2021.

Year	CD	# of Signs	Total Paid	Avg \$ per sign
CD65 is the latest pricing sheet approved in 2021				
2021	66	14	\$12,384.90	\$884.64
2022	67	12	\$10,129.30	\$844.11
2023	68	11	\$9,961.75	\$905.61

2) 2024 20-Year Pavement Projection

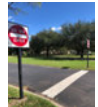




AtkinsRéalis has received the sealcoating bids for Units 4 and 7 from three contractors. Below is a summary of of the bids per unit. Please note that Unit 7 is split into the COA and UOCDD sealcoat projects as it will be a joint project.

Company	Unit 4	Unit 7 UOCDD	Unit 7 COA
DMI Paving & Sealcoating	\$28,910	\$11,820	\$32,136
Asphalt Striping Professionals	\$26,963	\$12,800.50	\$34,840
ABC Paving & Sealcoating	\$26,805	\$11,641.50	\$33,693

3) 2025 Landscape RFP

Edits to the 2025 landscape RFP continue and a preliminary schedule is underway. A draft of the RFP will be provided to board members for review prior to solicitation. The current landscape contract ends January 31, 2025 which makes the new 2025 Landscape RFP start date February 1, 2025.

Urban Orlando Community Development District
 Signage Maintenance
 Change Directive 069
 General Signage Maintenance Scope of Work

Task	Sign Number	Location	Sign Type	Sign Identifier	Picture	Status	Description of Work.	Sign Panel Cost	Sign Panel Installation Cost	Pole Cost	Pole Installation Cost	Remove Temporary Pole	Additional Labor	Total Cost
1	4-156	Robin Rd & Lower Union Rd	30"x30" Stop Sign	2		Baldwin Park's Pole & signs was finished last Change Directive 068	Payment for completed installment of 30" Stop sign from CD 68. No work is included with this task #1.	\$225.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$305.00
2	9-4.2	Stanfield Ave & Lake Baldwin Ln	No Truck Allowed (24"x24") No Trucks Arrow Local Deliveries Only Sign	47,71, & 76		Baldwin Park's Pole is bented/broken.	Remove sign and pole to install new Baldwin Park post, while reusing the old signs (Baldwin's maintenances has the sign).	\$0.00	\$240.00	\$0.00	\$190.00	\$70.00	\$235.00	\$735.00
3	9-11	Lake Baldwin Ln & Glendridge Way	30" Stop Sign	2		Baldwin Park's Stop Sign is damaged	Baldwin Park's Stop Sign is to be replace. Post and 4 way placard to remain	\$225.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$305.00
4	9-10	Lake Baldwin Ln & Glendridge Way	Street	5		Not to Standard & Incorrect Street name	Replace existing city sign post with Baldwin Park standard sign post. Replace both with new sign containing black frame. "Lake Baldwin Ln" & "Glendridge Way East"	\$480.00	\$140.00	\$280.00	\$190.00	\$70.00	\$0.00	\$0.00
5	4-209	Robin Rd & Ethan Ln	One Way Left (36"x12")	61L		Missing one-way sign	New Baldwin Park's One way sign to be installed to existing post	\$225.00	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	\$310.00
6								\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotals								\$1,155.00	\$625.00	\$280.00	\$380.00	\$140.00	\$235.00	\$2,815.00
Totals								\$1,155.00	\$625.00	\$280.00	\$380.00	\$140.00	\$235.00	\$2,815.00
								\$1,435.00					Inspection	\$545.00
								\$1,005.00					Gen. Cond.	\$500.00
								\$375.00					Sales Tax	\$93.28
								\$2,815.00					Total	\$3,953.28



Date: Tuesday, March 19, 2024

Project # O24-4887

Submitted To:
 David Lu
 Atkins
 482 S. Keller Rd.
 Orlando, FL 32810
Contact Information:
 Phone: (407) 806-4158
 Mobile: (321) 318-0786
 david.lu@atkinsglobal.com

Site Description: # S150404
 Baldwin Park Unit 4
 Haws Lane
 Orlando, FL 32814

 Site Contact:
 Site Phone:

Prepared By:
 Kevin Waters
Contact Information:
 Mobile: 407-446-1525
 Office: (305) 836-8678
 E-mail: kwaters@driveway.net
Project Manager:
 Mobile:
 Email:

Qty	Proposed Service(s) & Description(s)	Depth	
894 Sq. Ft.	Asphalt Full Depth Patching - 38 Areas	2"	\$9,325.00

1. Sawcut and remove asphalt to base rock. Thoroughly clean areas to be patched.
2. Install Type SP 9.5 hot mix asphalt.
3. Roll and compact asphalt.
4. Clean up and remove construction related debris from site.

****THIS CONTRACTOR CANNOT GUARANTEE AGAINST FUTURE SETTLING AND STANDING WATER.**

****THIS CONTRACTOR WILL NOT BE RESPONSIBLE FOR POWER STEERING MARKS AND OTHER SURFACE ABRASIONS CAUSED BY VEHICLES ON THE NEWLY RESURFACED ASPHALT.**

12405 SY	Sealcoat – Staycoat JC7		\$16,585.00
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1. Thoroughly clean the entire asphalt area with high powered blowers.
2. Pre-treat heavy oil spots with Bond Seal to assist in adhesion.
3. Apply first coat of Staycoat JC-7 sealer via spray method with 3% FSA Co-Polymer added to sealer strictly to manufacturer's specifications with 2-3 lbs of grade #2 silica sand added per gallon. Mechanically agitate sealer mix and apply at a spread rate of 1/6 of a gallon per square yard using our exclusive sand flow process.
4. Apply a second coat of Staycoat JC-7 with sand in the same method, quantity, and proportion as the first coat.

****SEALCOATING TO BE COMPLETED IN (4) MOBILIZATIONS.**

****SEALER MAY NOT ADHERE IN AREAS WHERE THE ASPHALT HAS POLISHED AGGREGATE, AREAS WHERE THE ASPHALT IS RAVELING, AND AREAS OF CONSISTENT STANDING WATER.**

****SEALER WILL NOT HIDE EXISTING CRACKS.**

****ADDITIONAL MOBILIZATIONS WILL BE PERFORMED AT A COST OF \$1850.00 EACH.**

www.driveway.net

MIAMI | 1100 NW 73rd St. Miami, FL | FORT LAUDERDALE | 1829 NW 29th St. A Oakland Park, FL 33311
 WEST PALM BEACH | 155 E. Blue Heron Blvd Suite 405, FL 33404 | FORT MYERS | 4262 Edison Ave. Fort Myers, FL 33916
 ORLANDO | 677 Fairvilla Rd. Orlando, FL 32808 | TAMPA | 3710 Corporex Park Dr.
 Suite 212, Tampa, FL 33619



Project# O24-4887

Parking Lot Striping - Restripe

\$3,000.00

- 1. Clear away loose dirt and debris.
- 2. Restripe the existing painted surfaces as existing using DOT approved latex traffic paints to include: Stop bars & Arrows.

Permit and Procurement Allowance

\$2,000.00

- 1. Pull permit and pay applicable permit fees.
- 2. Hold site inspections with local inspector.

NOTE: Excludes site survey, engineered drawings, signed and sealed plans, excessive review modifications, and all additional work required by the permit.

PAYMENT TERMS 0 Down Down, Balance Net 30

Project Total **\$30,910.00**

SERVICE TERMS Final Price Subject to Change based on material costs at time of permit issuance as applicable. Project will be scheduled with client ahead of commencement. It is the responsibility of the customer to ensure all irrigation systems are shut off ahead of scheduled work. DMI will not be responsible for damage to existing irrigation systems in areas of construction or repair. DMI will not be responsible for damage to any underground utilities in areas of construction. Landscape restoration is not included. **This proposal may be withdrawn at our option if not accepted within 30 days of Mar 19, 2024**

Certified Pavement Professional Kevin Waters

Accepted Authorized Signature

Print Name

Signature

www.driveway.net

MIAMI | 1100 NW 73rd St. Miami, FL | FORT LAUDERDALE | 1829 NW 29th St. A Oakland Park, FL 33311
 WEST PALM BEACH | 155 E. Blue Heron Blvd Suite 405, FL 33404 | FORT MYERS | 4262 Edison Ave. Fort Myers, FL 33916
 ORLANDO | 677 Fairvilla Rd. Orlando, FL 32808 | TAMPA | 3710 Corporex Park Dr.
 Suite 212, Tampa, FL 33619



TERMS, CONDITIONS & GUARANTEE

Driveway Maintenance Inc.. hereafter referred to as "DMI"

TERMS: Terms are as stated above. If payment is not made in accordance with the above terms, the customer agrees to pay any collection, legal fees and additional costs accrued due to unpaid balances.

Price is based on specifications and estimates as shown on the "Proposal & Agreement" from date of issuance. The cost estimates for this project are based upon current material or supply pricing. Since the market for materials is currently considered volatile, and sudden price increases could occur, DMI reserves the right to increase pricing for the work in the event that DMI directly incurs additional expenses arising out of or related to purchasing, shipping, or otherwise obtaining materials. Pricing is subject to change based on actual costs of materials at time of permit issuance. Pricing adjustments will be agreed upon by customer prior to the commencement of work.

Unless expressly noted within the proposal agreement, DMI makes no claim to the local, state, or federal compliance of any or all ADA elements present within the property boundary.

Additional charges may become necessary if extra materials or extra labor would become necessary to perform or complete this job or if extra services and/or materials are requested in writing by the owner or general contractor by their respective authorized supervisory employees. "DMI" shall not be held liable for damage to surrounding areas of driveway or parking lot due to poor subgrade, moisture, or other unforeseen circumstance. Additional charges will be in accordance with the agreed upon change order which is made part and parcel of these conditions and "Proposal & Agreement". "DMI" reserves the right to refuse additional equipment time, extra materials or extra labor if it would interfere with advanced scheduling with other customers with whom previous commitments had already been extended.

CONDITIONS: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are contracted to do the work as specified and the stated payment terms are acceptable. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner in accordance to standard construction practices. Any deviation from this proposal or extra work will be executed only upon owner or owners agent orders and may become an extra charge over and above this agreement. All agreements are contingent upon delays beyond our control. Property owner to carry all necessary insurance. We do not guarantee against pavement cracking from weather cycles, reflective cracking, power steering marks or gauges in new asphalt pavement/patches, and water ponding or retention due to preexisting grade conditions. We cannot guarantee drainage or against water ponding on new asphalt. "DMI" shall not be liable for damage to adjoining asphalt, concrete flat work, or curbing, damages to underground utilities in the areas of construction, damages to irrigation within or adjacent to repair areas, damages/modifications to newly completed work due to removal of barricades or trespassing on job site during or after construction activities. Customer shall be responsible for costs of permits, procurement of permit by Contractor, and any additional work required by the permit or site inspections resultant of the permit.

EXCLUSIONS: The following items are excluded unless otherwise stated in the proposal: Engineering, Record Retrieval, Additional Excavation, Staking, Material Testing, Sod or Landscape Restoration, Irrigation Repairs, Manhole/Catch Basin/Gate Valve Adjustments or Repairs unless specified, Vegetation Removal, SAC/WAC Charges, Dewatering.

NOTICE OF LIEN: Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

Customer Initial _____ Date _____



3/7/2024

Agreement to Perform Services

This agreement is to provide the services defined in the Statement of Work section of this agreement for Unit 4 UOCDD. All work performed on site shall be coordinated with staff to have the least impact of daily business operations.

All services are to be provided for the property within this image as indicated in the corresponding maps and Scope of Work details:



Baldwin Park Unit 4 Patch Map UOCDD



3/7/2024

Asphalt Patch Scope of Work

Asphalt Striping Professionals LLC agrees to provide the following services in the area defined above as defined in exhibit A provided in the Bid Package:

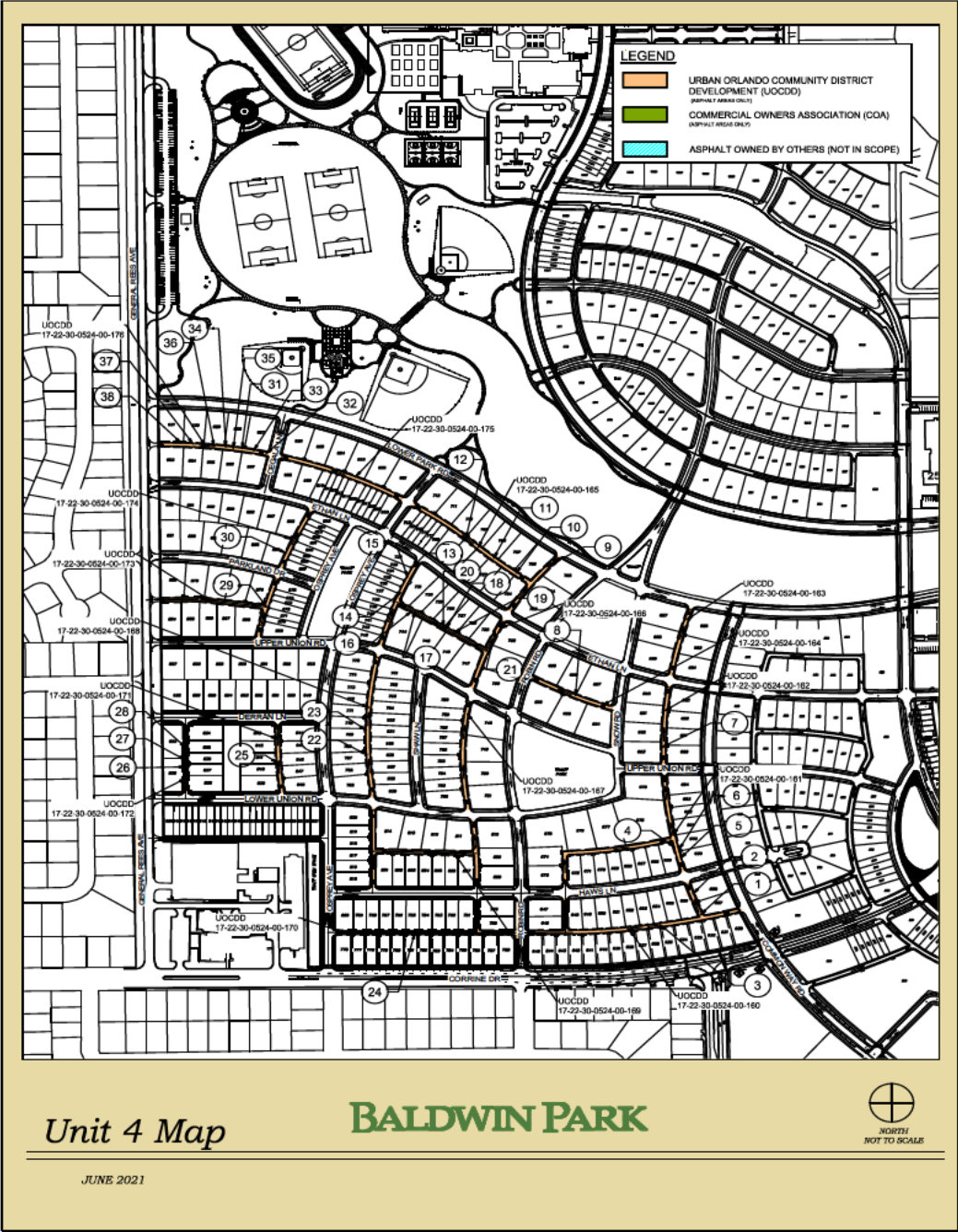
Preparation-

- Shall begin in coordination with the onsite contact
- Cut and remove old asphalt
- Patch with new hot mix asphalt

*****All patches will be saw cut for a clean seem to match existing asphalt*****



3/7/2024



Baldwin Park Unit 4 Sealcoat Map UOCDD (reference exhibit A for details)



3/7/2024

Sealcoat/Stripe Scope of Work

Asphalt Striping Professionals LLC agrees to provide the following services in the areas defined in Exhibit A:

Preparation-

- Shall begin in coordination with the onsite contact
- Power blow all existing asphalt areas defined in Exhibit A.
- Sealcoat all asphalt areas defined in Exhibit A.

Striping:

- Schedule will be coordinated with onsite staff.
- Repaint all parking spaces with 4" white traffic paint to match existing layout.
- Repaint all ADA parking stalls per MUTCD requirements where previously located.
- Repaint all road markings in white traffic paint where previously located.
- Repaint all crosswalks and stop bars in white traffic paint where previously located.

Special Notes:

All paint used will be traffic paint for the best color retention and longevity possible.

All ADA stencils will be white traffic paint with safety blue backgrounds.

Irrigation in the affected areas will need to be turned off for a minimum of 24 hrs to allow all sealcoating and striping to cure properly.



3/7/2024

Contract value and payment Schedule:

Patches UOCDD	\$4750.00
Sealcoat and stripe UOCDD	\$21,213.00
Administrative and Debris fee	\$1000.00
Total Contract value	\$ 26,963.00
Deposit	\$ 10,000.00
Balance due on completion	\$ 16,963.00

*****Payment Schedule can be negotiated upon Contract award*****



3416 Shader Rd. Suite 112
Orlando, Florida 32808

Office: 407-880-6222
Fax: 407-298-9481

www.pavingandsealcoating.com - sales@pavingandsealcoating.com

Date: 4/8/2024
Contract #: 9449

Customer Information:

Atkins
482 South Keller Road
Orlando, FL 32810

Property Address:

Pacels 17-22-30-0520-00-160
THROUGH
17-22-30-0520-00-176
Orlando, FL

Project: **UOCDD - Unit 4 - S & S - 2024**

Terms: Due upon Completion

Description of Service(s):	Cost
Sealcoating (Coal Tar Neyra) 2-Coat Spray Method.	16,746.00

Sealcoating Surface Total 12,405 Square Yards
(3) Mobilizations.

Our following recommendations are in accordance with the general practices and standards of the asphalt paving industry. All material used to protect your asphalt surfaces meets and exceeds all the requirements of the U.S Air Force, F.A.A. and the Federal Government Specification RP-355D.

Applications & Scheduling (see attached)
Terms & Conditions (see attached)

Sawcut, remove and replace 6' x 2', 15' x 2', 11' x 5', 2' x 2', 5' x 2', 9' x 2', 4' x 2', 42' x 2', 2' x 3', 4' x 3', 4' x 2', 3' x 2', 7' x 2', 15' x 2', 16' x 2', 2' x 2', 2' x 2', 2' x 2', 24' x 2' 2' x 2', 4' x 2', 21' x 2, 18' x 2', 2' x 8', 10' x 2', 42' x 2', 11' x 2', 5' x 2', 7' x 7', 10' x 6', 4' x 4', 10' x 7', 6' x 2', 4' x 2', 8' x 2', 20' x 2 @ approximately 1-1/2" deep, using S-3 Hot Asphalt.	4,950.00
--	----------

Total

Customer Signature: _____ ABC Representative:

ACCEPTANCE OF CONTRACT: The above prices, specifications and conditions are satisfactory and are hereby accepted. ABC Paving & Sealcoating is authorized to perform work as specified. Payment will be made as outlined above. This contract and pricing is subject to change and may be withdrawn if not accepted within 10 days from the specified date within this document.



3416 Shader Rd. Suite 112
Orlando, Florida 32808

Office: 407-880-6222
Fax: 407-298-9481

www.pavingandsealcoating.com - sales@pavingandsealcoating.com

Date 4/8/2024
Contract # 9449

Customer Information:

Property Address:

Atkins
482 South Keller Road
Orlando, FL 32810

Pacels 17-22-30-0520-00-160
THROUGH
17-22-30-0520-00-176
Orlando, FL

Project: **UOCDD - Unit 4 - S & S - 2024**

Terms: Due upon Completion

Description of Service(s):	Cost
Parking Lot Line Striping & Pavement Markings (Traffic Paint).	5,109.00

Quantities
(0) parking stalls, (0) handicap stalls, (25) stop bars, (51) arrows.

Our following recommendations are in accordance with the general practices and standards of the line striping industry. All materials and method of application meets and exceeds all the requirements of its industry.

Applications & Scheduling (see attached)
Terms & Conditions (see attached)

Notes: 0.00

1. Price based on work performed Monday through Friday during normal business hours.
2. This estimate does not include engineering, permits or layout if applicable.
3. ABC is not responsible for water ponding and will do everything possible to prevent ponding.
4. Weekend service available upon request.
5. Please see attached map.
6. Sprinklers must be off minimum of 24 hours before and after work.
7. Credit Card payments accepted. 3% transaction fee.

Total \$26,805.00

Customer Signature: _____ ABC Representative: _____

ACCEPTANCE OF CONTRACT: The above prices, specifications and conditions are satisfactory and are hereby accepted. ABC Paving & Sealcoating is authorized to perform work as specified. Payment will be made as outlined above. This contract and pricing is subject to change and may be withdrawn if not accepted within 10 days from the specified date within this document.



Date: Monday, April 1, 2024

Project # O24-5046

Submitted To:
 David Lu
 Atkins
 482 S. Keller Rd.
 Orlando, FL 32810
Contact Information:
 Phone: (407) 806-4158
 Mobile: (321) 318-0786
 david.lu@atkinsglobal.com

Site Description: # S150495
 Baldwin Park Unit 7 - UOCDD
 Outer Rd & Halder Lane
 Orlando, FL 32814

 Site Contact:
 Site Phone:

Prepared By:
 Kevin Waters
Contact Information:
 Mobile: 407-446-1525
 Office: (305) 836-8678
 E-mail: kwaters@driveway.net
Project Manager:
 Mobile:
 Email:

Qty	Proposed Service(s) & Description(s)	Depth
4 Sq. Ft.	Asphalt Patching	\$1,115.00

1. Sawcut and/or mill where required and thoroughly clean areas to be patched.
2. Install Type SP 9.5 hot mix asphalt.
3. Roll and compact asphalt with a 3-5 ton steel drum roller.
4. Clean up and remove construction related debris from site.

****THIS CONTRACTOR CANNOT GUARANTEE AGAINST FUTURE
 SETTLING AND STANDING WATER.
 **THIS CONTRACTOR WILL NOT BE RESPONSIBLE FOR POWER
 STEERING MARKS AND OTHER SURFACE ABRASIONS CAUSED BY
 VEHICLES ON THE NEWLY RESURFACED ASPHALT.**



7190 SY

Sealcoat – Staycoat JC7

\$8,955.00

1. Thoroughly clean the entire asphalt area with high powered blowers.
2. Pre-treat heavy oil spots with Bond Seal to assist in adhesion.
3. Apply first coat of Staycoat JC-7 sealer via spray method with 3% FSA Co-Polymer added to sealer strictly to manufacturer's specifications with 2-3 lbs of grade #2 silica sand added per gallon. Mechanically agitate sealer mix and apply at a spread rate of 1/6 of a gallon per square yard using our exclusive sand flow process.
4. Apply a second coat of Staycoat JC-7 with sand in the same method, quantity, and proportion as the first coat.

**OPTION: TO SUBSTITUTE THE ABOVE SCOPE OF WORK WITH TWO COATS OF POLYPRO POLYMER FORTIFIED HEAVY DUTY COAL TAR EMULSION IN LIEU OF STANDARD SEALER ADD \$1,950.00 TO THIS PROPOSAL TOTAL.
...PLEASE CIRCLE...(YES / NO)*

POLYPRO - OUR PREMIUM QUALITY PAVEMENT COATING - IS COMPOSED OF REFINED COAL TAR THAT IS FORTIFIED WITH RUBBER PRIOR TO EMULSIFICATION. THE RESULTING HIGH SOLIDS PRODUCT CONTAINS A UNIQUE SURFACTANT FORMULATION WHICH ALLOWS FOR GREATER COMPATIBILITY WITH ASPHALT SURFACES.

- **SEALCOATING TO BE COMPLETED IN (2) MOBILIZATIONS.*
- **SEALER MAY NOT ADHERE IN AREAS WHERE THE ASPHALT HAS POLISHED AGGREGATE, AREAS WHERE THE ASPHALT IS RAVELING, AND AREAS OF CONSISTENT STANDING WATER.*
- **SEALER WILL NOT HIDE EXISTING CRACKS.*
- **ADDITIONAL MOBILIZATIONS WILL BE PERFORMED AT A COST OF \$1850.00 EACH.*

Parking Lot Striping - Restripe

\$1,750.00

1. Clear away loose dirt and debris.
2. Restripe the existing painted surfaces as existing using DOT approved latex traffic paints to include: Stop bars, crosswalks and 4" lineal footage.

NOTE: Due to variable surface conditions, this work is not warranted against peeling or flaking on concrete surfaces.



PAYMENT TERMS 0 Down Down, Balance Net 30

Project Total **\$11,820.00**

SERVICE TERMS Final Price Subject to Change based on material costs at time of permit issuance as applicable. Project will be scheduled with client ahead of commencement. It is the responsibility of the customer to ensure all irrigation systems are shut off ahead of scheduled work. DMI will not be responsible for damage to existing irrigation systems in areas of construction or repair. DMI will not be responsible for damage to any underground utilities in areas of construction. Landscape restoration is not included. **This proposal may be withdrawn at our option if not accepted within 30 days of Apr 1, 2024**

Certified Pavement Professional Kevin Waters

Accepted Authorized Signature

Print Name

Signature

www.driveway.net

MIAMI | 1100 NW 73rd St. Miami, FL | FORT LAUDERDALE | 1829 NW 29th St. A Oakland Park, FL 33311
WEST PALM BEACH | 155 E. Blue Heron Blvd Suite 405, FL 33404 | FORT MYERS | 4262 Edison Ave. Fort Myers, FL 33916
ORLANDO | 677 Fairvilla Rd. Orlando, FL 32808 | TAMPA | 3710 Corporex Park Dr.
Suite 212, Tampa, FL 33619



TERMS, CONDITIONS & GUARANTEE

Driveway Maintenance Inc.. hereafter referred to as "DMI"

TERMS: Terms are as stated above. If payment is not made in accordance with the above terms, the customer agrees to pay any collection, legal fees and additional costs accrued due to unpaid balances.

Price is based on specifications and estimates as shown on the "Proposal & Agreement" from date of issuance. The cost estimates for this project are based upon current material or supply pricing. Since the market for materials is currently considered volatile, and sudden price increases could occur, DMI reserves the right to increase pricing for the work in the event that DMI directly incurs additional expenses arising out of or related to purchasing, shipping, or otherwise obtaining materials. Pricing is subject to change based on actual costs of materials at time of permit issuance. Pricing adjustments will be agreed upon by customer prior to the commencement of work.

Unless expressly noted within the proposal agreement, DMI makes no claim to the local, state, or federal compliance of any or all ADA elements present within the property boundary.

Additional charges may become necessary if extra materials or extra labor would become necessary to perform or complete this job or if extra services and/or materials are requested in writing by the owner or general contractor by their respective authorized supervisory employees. "DMI" shall not be held liable for damage to surrounding areas of driveway or parking lot due to poor subgrade, moisture, or other unforeseen circumstance. Additional charges will be in accordance with the agreed upon change order which is made part and parcel of these conditions and "Proposal & Agreement". "DMI" reserves the right to refuse additional equipment time, extra materials or extra labor if it would interfere with advanced scheduling with other customers with whom previous commitments had already been extended.

CONDITIONS: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are contracted to do the work as specified and the stated payment terms are acceptable. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner in accordance to standard construction practices. Any deviation from this proposal or extra work will be executed only upon owner or owners agent orders and may become an extra charge over and above this agreement. All agreements are contingent upon delays beyond our control. Property owner to carry all necessary insurance. We do not guarantee against pavement cracking from weather cycles, reflective cracking, power steering marks or gauges in new asphalt pavement/patches, and water ponding or retention due to preexisting grade conditions. We cannot guarantee drainage or against water ponding on new asphalt. "DMI" shall not be liable for damage to adjoining asphalt, concrete flat work, or curbing, damages to underground utilities in the areas of construction, damages to irrigation within or adjacent to repair areas, damages/modifications to newly completed work due to removal of barricades or trespassing on job site during or after construction activities. Customer shall be responsible for costs of permits, procurement of permit by Contractor, and any additional work required by the permit or site inspections resultant of the permit.

EXCLUSIONS: The following items are excluded unless otherwise stated in the proposal: Engineering, Record Retrieval, Additional Excavation, Staking, Material Testing, Sod or Landscape Restoration, Irrigation Repairs, Manhole/Catch Basin/Gate Valve Adjustments or Repairs unless specified, Vegetation Removal, SAC/WAC Charges, Dewatering.

NOTICE OF LIEN: Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

Customer Initial _____ Date _____



3/7/2024

Agreement to Perform Services

This agreement is to provide the services defined in the Statement of Work section of this agreement for Unit 7 UOCDD. All work performed on site shall be coordinated with staff to have the least impact of daily business operations.

All services are to be provided for the property within this image as indicated in the corresponding maps and Scope of Work details:



Baldwin Park Unit 7 Sealcoat and Patch Map UOCDD (Highlighted in yellow, reference Exhibit A for details)



3/7/2024

Asphalt Patch Scope of Work

Asphalt Striping Professionals LLC agrees to provide the following services in the area defined above as defined in exhibit A provided in the Bid Package:

Preparation-

- Shall begin in coordination with the onsite contact
- Cut and remove old asphalt
- Patch with new hot mix asphalt

*****All patches will be saw cut for a clean seem to match existing asphalt*****



3/7/2024

Sealcoat/Stripe Scope of Work

Asphalt Striping Professionals LLC agrees to provide the following services in the areas defined in Exhibit A:

Preparation-

- Shall begin in coordination with the onsite contact
- Power blow all existing asphalt areas defined in Exhibit A.
- Sealcoat all asphalt areas defined in Exhibit A.

Striping:

- Schedule will be coordinated with onsite staff.
- Repaint all parking spaces with 4" white traffic paint to match existing layout.
- Repaint all ADA parking stalls per MUTCD requirements where previously located.
- Repaint all road markings in white traffic paint where previously located.
- Repaint all crosswalks and stop bars in white traffic paint where previously located.

Special Notes:

All paint used will be traffic paint for the best color retention and longevity possible.

All ADA stencils will be white traffic paint with safety blue backgrounds.

Irrigation in the affected areas will need to be turned off for a minimum of 24 hrs to allow all sealcoating and striping to cure properly.



3/7/2024

Contract value and payment Schedule:

Patches UOCDD	\$5.50
Sealcoat and stripe UOCDD	\$12,295.00
Administrative and Debris fee	\$500.00
Total Contract value	\$ 12,800.50
Deposit	\$ 5,000.00
Balance due on completion	\$ 7,800.50

*****Payment Schedule can be negotiated upon Contract award*****

A final property walk shall be completed from both parties to ensure final approval prior to the final invoice submission.



3/7/2024

The signatures below are of authorized officials of each agency signifying approval of the above agreement;

Thomas Bosley Tom Bosley/Owner 3/7/2024
Asphalt Striping Professionals LLC

_____ Baldwin Park UOCDD authorized Representative 3/8/2024
Baldwin Park UOCDD



3416 Shader Rd. Suite 112
Orlando, Florida 32808

Office: 407-880-6222
Fax: 407-298-9481

www.pavingandsealcoating.com - sales@pavingandsealcoating.com

Date: 3/28/2024
Contract #: 9437

Customer Information:

Atkins
482 South Keller Road
Orlando, FL 32810

Property Address:

Parcel - 20-22-30-0527-00-299
Orlando, FL

Project: **UOCDD - S & S 2024**

Terms: Due upon Completion

Description of Service(s):	Cost
(UOCDD - Parcel - 20-22-30-0527-00-299)	9,706.50

Sealcoating (Coal Tar Neyra) 2-Coat Spray Method.

Sealcoating Surface Total 7,190 Square Yards
(2) Mobilizations.

Our following recommendations are in accordance with the general practices and standards of the asphalt paving industry. All material used to protect your asphalt surfaces meets and exceeds all the requirements of the U.S Air Force, F.A.A. and the Federal Government Specification RP-355D.

Applications & Scheduling (see attached)
Terms & Conditions (see attached)

Parking Lot Line Striping & Pavement Markings (Traffic Paint).	1,250.00
--	----------

Quantities
(0) parking stalls, (0) handicap stalls, (3) stop bars, (4) crosswalks, (82) parallel parking.

Our following recommendations are in accordance with the general practices and standards of the line striping industry. All materials and method of application meets and exceeds all the requirements of its industry.

Applications & Scheduling (see attached)
Terms & Conditions (see attached)

Total

Customer Signature: _____ ABC Representative:

ACCEPTANCE OF CONTRACT: The above prices, specifications and conditions are satisfactory and are hereby accepted. ABC Paving & Sealcoating is authorized to perform work as specified. Payment will be made as outlined above. This contract and pricing is subject to change and may be withdrawn if not accepted within 10 days from the specified date within this document.



3416 Shader Rd. Suite 112
Orlando, Florida 32808

Office: 407-880-6222
Fax: 407-298-9481

www.pavingandsealcoating.com - sales@pavingandsealcoating.com

Date 3/28/2024
Contract # 9437

Customer Information:

Property Address:

Atkins
482 South Keller Road
Orlando, FL 32810

Parcel - 20-22-30-0527-00-299
Orlando, FL

Project: **UOCDD - S & S 2024**

Terms: Due upon Completion

Description of Service(s):	Cost
Sawcut, remove and replace 2' x 2' @ approximately 1-1/2" deep, using S-3 Hot Asphalt. (MINIMUM CHARGE)	685.00

Notes:

1. Price based on work performed Monday through Friday during normal business hours.
2. This estimate does not include engineering, permits or layout if applicable.
3. ABC is not responsible for water ponding and will do everything possible to prevent ponding.
4. Weekend service available upon request.
5. Please see attached map.
6. Sprinklers must be off minimum of 24 hours before and after work.
7. Credit Card payments accepted. 3% transaction fee.

Total \$11,641.50

Customer Signature: _____ ABC Representative: _____

ACCEPTANCE OF CONTRACT: The above prices, specifications and conditions are satisfactory and are hereby accepted. ABC Paving & Sealcoating is authorized to perform work as specified. Payment will be made as outlined above. This contract and pricing is subject to change and may be withdrawn if not accepted within 10 days from the specified date within this document.



Date: Monday, April 1, 2024

Project # O24-5047

Submitted To:
 David Lu
 Atkins
 482 S. Keller Rd.
 Orlando, FL 32810
Contact Information:
 Phone: (407) 806-4158
 Mobile: (321) 318-0786
 david.lu@atkinsglobal.com

Site Description: # S150496
 Baldwin Park Unit 7 - COA
 Lake Baldwin Ln & Beach Blvd
 Orlando, FL 32814

 Site Contact:
 Site Phone:

Prepared By:
 Kevin Waters
Contact Information:
 Mobile: 407-446-1525
 Office: (305) 836-8678
 E-mail: kwaters@driveway.net
Project Manager:
 Mobile:
 Email:

Qty	Proposed Service(s) & Description(s)	Depth	
218 Sq. Ft.	Asphalt Full Depth Patching - 17 Areas	2.5"	\$3,995.00

1. Sawcut and remove asphalt to base rock. Thoroughly clean areas to be patched.
2. Apply SS1h tack coat to prepared areas if required.
3. Install Type SP 9.5 hot mix asphalt.
4. Roll and compact asphalt with a 3-5 ton steel drum roller.
5. Clean up and remove construction related debris from site.

****THIS CONTRACTOR CANNOT GUARANTEE AGAINST FUTURE
 SETTLING AND STANDING WATER.**

****THIS CONTRACTOR WILL NOT BE RESPONSIBLE FOR POWER
 STEERING MARKS AND OTHER SURFACE ABRASIONS CAUSED BY
 VEHICLES ON THE NEWLY RESURFACED ASPHALT.**

www.driveway.net

MIAMI | 1100 NW 73rd St. Miami, FL | FORT LAUDERDALE | 1829 NW 29th St. A Oakland Park, FL 33311
 WEST PALM BEACH | 155 E. Blue Heron Blvd Suite 405, FL 33404 | FORT MYERS | 4262 Edison Ave. Fort Myers, FL 33916
 ORLANDO | 677 Fairvilla Rd. Orlando, FL 32808 | TAMPA | 3710 Corporex Park Dr.
 Suite 212, Tampa, FL 33619



18472 SY

Sealcoat – Staycoat JC7

\$19,526.00

1. Thoroughly clean the entire asphalt area with high powered blowers.
2. Pre-treat heavy oil spots with Bond Seal to assist in adhesion.
3. Apply first coat of Staycoat JC-7 sealer via spray method with 3% FSA Co-Polymer added to sealer strictly to manufacturer's specifications with 2-3 lbs of grade #2 silica sand added per gallon. Mechanically agitate sealer mix and apply at a spread rate of 1/6 of a gallon per square yard using our exclusive sand flow process.
4. Apply a second coat of Staycoat JC-7 with sand in the same method, quantity, and proportion as the first coat.

**OPTION: TO SUBSTITUTE THE ABOVE SCOPE OF WORK WITH TWO COATS OF POLYPRO POLYMER FORTIFIED HEAVY DUTY COAL TAR EMULSION IN LIEU OF STANDARD SEALER ADD \$4,995.00 TO THIS PROPOSAL TOTAL.
...PLEASE CIRCLE...(YES / NO)*

POLYPRO - OUR PREMIUM QUALITY PAVEMENT COATING - IS COMPOSED OF REFINED COAL TAR THAT IS FORTIFIED WITH RUBBER PRIOR TO EMULSIFICATION. THE RESULTING HIGH SOLIDS PRODUCT CONTAINS A UNIQUE SURFACTANT FORMULATION WHICH ALLOWS FOR GREATER COMPATIBILITY WITH ASPHALT SURFACES.

- **SEALCOATING TO BE COMPLETED IN (4) MOBILIZATIONS.*
- **SEALER MAY NOT ADHERE IN AREAS WHERE THE ASPHALT HAS POLISHED AGGREGATE, AREAS WHERE THE ASPHALT IS RAVELING, AND AREAS OF CONSISTENT STANDING WATER.*
- **SEALER WILL NOT HIDE EXISTING CRACKS.*
- **ADDITIONAL MOBILIZATIONS WILL BE PERFORMED AT A COST OF \$1850.00 EACH.*

Parking Lot Striping - Restripe

\$8,615.00

1. Clear away loose dirt and debris.
2. Restripe the existing painted surfaces as existing using DOT approved latex traffic paints to include: Stall lines, handicaps, crosswalks, stop bars and 4" lineal footage.

NOTE: Due to variable surface conditions, this work is not warranted against peeling or flaking on concrete surfaces.

***THE DISABLED PARKING STALLS ARE BEING RESTRIPEDED AS THEY PRESENTLY EXIST. THIS CONTRACTOR MAKES NO CLAIM THAT THEY WILL MEET LOCAL, STATE AND FEDERAL REQUIREMENTS FOR DISABLED PARKING.*

***ANY AREAS THAT ARE INACCESSIBLE ON THE DAY SCHEDULED WILL BE STRIPED ON AN AGREED UPON RETURN TRIP AT AN ADDITIONAL COST TO THE CLIENT.*



PAYMENT TERMS 0 Down Down, Balance Net 30

Project Total **\$32,136.00**

SERVICE TERMS Final Price Subject to Change based on material costs at time of permit issuance as applicable. Project will be scheduled with client ahead of commencement. It is the responsibility of the customer to ensure all irrigation systems are shut off ahead of scheduled work. DMI will not be responsible for damage to existing irrigation systems in areas of construction or repair. DMI will not be responsible for damage to any underground utilities in areas of construction. Landscape restoration is not included. **This proposal may be withdrawn at our option if not accepted within 30 days of Apr 1, 2024**

Certified Pavement Professional Kevin Waters

Accepted Authorized Signature

Print Name

Signature

www.driveway.net

MIAMI | 1100 NW 73rd St. Miami, FL | FORT LAUDERDALE | 1829 NW 29th St. A Oakland Park, FL 33311
WEST PALM BEACH | 155 E. Blue Heron Blvd Suite 405, FL 33404 | FORT MYERS | 4262 Edison Ave. Fort Myers, FL 33916
ORLANDO | 677 Fairvilla Rd. Orlando, FL 32808 | TAMPA | 3710 Corporex Park Dr.
Suite 212, Tampa, FL 33619



TERMS, CONDITIONS & GUARANTEE

Driveway Maintenance Inc.. hereafter referred to as "DMI"

TERMS: Terms are as stated above. If payment is not made in accordance with the above terms, the customer agrees to pay any collection, legal fees and additional costs accrued due to unpaid balances.

Price is based on specifications and estimates as shown on the "Proposal & Agreement" from date of issuance. The cost estimates for this project are based upon current material or supply pricing. Since the market for materials is currently considered volatile, and sudden price increases could occur, DMI reserves the right to increase pricing for the work in the event that DMI directly incurs additional expenses arising out of or related to purchasing, shipping, or otherwise obtaining materials. Pricing is subject to change based on actual costs of materials at time of permit issuance. Pricing adjustments will be agreed upon by customer prior to the commencement of work.

Unless expressly noted within the proposal agreement, DMI makes no claim to the local, state, or federal compliance of any or all ADA elements present within the property boundary.

Additional charges may become necessary if extra materials or extra labor would become necessary to perform or complete this job or if extra services and/or materials are requested in writing by the owner or general contractor by their respective authorized supervisory employees. "DMI" shall not be held liable for damage to surrounding areas of driveway or parking lot due to poor subgrade, moisture, or other unforeseen circumstance. Additional charges will be in accordance with the agreed upon change order which is made part and parcel of these conditions and "Proposal & Agreement". "DMI" reserves the right to refuse additional equipment time, extra materials or extra labor if it would interfere with advanced scheduling with other customers with whom previous commitments had already been extended.

CONDITIONS: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are contracted to do the work as specified and the stated payment terms are acceptable. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner in accordance to standard construction practices. Any deviation from this proposal or extra work will be executed only upon owner or owners agent orders and may become an extra charge over and above this agreement. All agreements are contingent upon delays beyond our control. Property owner to carry all necessary insurance. We do not guarantee against pavement cracking from weather cycles, reflective cracking, power steering marks or gauges in new asphalt pavement/patches, and water ponding or retention due to preexisting grade conditions. We cannot guarantee drainage or against water ponding on new asphalt. "DMI" shall not be liable for damage to adjoining asphalt, concrete flat work, or curbing, damages to underground utilities in the areas of construction, damages to irrigation within or adjacent to repair areas, damages/modifications to newly completed work due to removal of barricades or trespassing on job site during or after construction activities. Customer shall be responsible for costs of permits, procurement of permit by Contractor, and any additional work required by the permit or site inspections resultant of the permit.

EXCLUSIONS: The following items are excluded unless otherwise stated in the proposal: Engineering, Record Retrieval, Additional Excavation, Staking, Material Testing, Sod or Landscape Restoration, Irrigation Repairs, Manhole/Catch Basin/Gate Valve Adjustments or Repairs unless specified, Vegetation Removal, SAC/WAC Charges, Dewatering.

NOTICE OF LIEN: Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

Customer Initial _____ Date _____



3/7/2024

Agreement to Perform Services

This agreement is to provide the services defined in the Statement of Work section of this agreement for Unit 7 COA. All work performed on site shall be coordinated with staff to have the least impact of daily business operations.

All services are to be provided for the property within this image as indicated in the corresponding maps and Scope of Work details:



Baldwin Park Unit 7 Sealcoat and Patch Map COA (Highlighted in green, reference Exhibit A for details)



3/7/2024

Asphalt Patch Scope of Work

Asphalt Striping Professionals LLC agrees to provide the following services in the area defined above as defined in exhibit A provided in the Bid Package:

Preparation-

- Shall begin in coordination with the onsite contact
- Cut and remove old asphalt
- Patch with new hot mix asphalt

*****All patches will be saw cut for a clean seem to match existing asphalt*****



3/7/2024

Sealcoat/Stripe Scope of Work

Asphalt Striping Professionals LLC agrees to provide the following services in the areas defined in Exhibit A:

Preparation-

- Shall begin in coordination with the onsite contact
- Power blow all existing asphalt areas defined in Exhibit A.
- Sealcoat all asphalt areas defined in Exhibit A.
- All sealcoating will be 2 coats with Tarconite Coal Tar

Striping:

- Schedule will be coordinated with onsite staff.
- Repaint all parking spaces with 4" white traffic paint to match existing layout.
- Repaint all ADA parking stalls per MUTCD requirements where previously located.
- Repaint all road markings in white traffic paint where previously located.
- Repaint all crosswalks and stop bars in white traffic paint where previously located.

Special Notes:

All paint used will be traffic paint for the best color retention and longevity possible.

All ADA stencils will be white traffic paint with safety blue backgrounds.

Irrigation in the affected areas will need to be turned off for a minimum of 24 hrs to allow all sealcoating and striping to cure properly.



3/7/2024

Contract value and payment Schedule:

Patches COA	\$2205.00
Sealcoat and stripe COA	\$31,635.00
Administrative and Debris fee	\$1000.00
Total Contract value	\$ 34,840.00
Deposit	\$ 14,000.00
Balance due on completion	\$ 20,840.00

*****Payment Schedule can be negotiated upon Contract award*****

A final property walk shall be completed from both parties to ensure final approval prior to the final invoice submission.



3/7/2024

The signatures below are of authorized officials of each agency signifying approval of the above agreement;

Thomas Bosley Tom Bosley/Owner 3/7/2024
 Asphalt Striping Professionals LLC

_____ Baldwin Park COA authorized Representative 3/8/2024
 Baldwin Park COA



3416 Shader Rd. Suite 112
Orlando, Florida 32808

Office: 407-880-6222
Fax: 407-298-9481

www.pavingandsealcoating.com - sales@pavingandsealcoating.com

Date 3/28/2024
Contract # 9438

Customer Information:

Property Address:

Atkins
482 South Keller Road
Orlando, FL 32810

Parcels - 20-22-30-0527-00-240
& 20-22-30-0527-00-298
Orlando, FL

Project: COA - S & S 2024

Terms: Due upon Completion

Description of Service(s):	Cost
COA - Parcels - 20-22-30-0527-00-240 & 20-22-30-0527-00-298	24,937.20

Sealcoating (Coal Tar Neyra) 2-Coat Spray Method.

Sealcoating Surface Total 18,472 Square Yards
(3) Mobilizations.

Our following recommendations are in accordance with the general practices and standards of the asphalt paving industry. All material used to protect your asphalt surfaces meets and exceeds all the requirements of the U.S Air Force, F.A.A. and the Federal Government Specification RP-355D.

Applications & Scheduling (see attached)
Terms & Conditions (see attached)

Parking Lot Line Striping & Pavement Markings (Traffic Paint).	7,256.00
--	----------

Quantities
(471) parking stalls, (16) handicap stalls, (19) stop bars, (17) crosswalks.

Our following recommendations are in accordance with the general practices and standards of the line striping industry. All materials and method of application meets and exceeds all the requirements of its industry.

Applications & Scheduling (see attached)
Terms & Conditions (see attached)

Total

Customer Signature: _____ ABC Representative:

ACCEPTANCE OF CONTRACT: The above prices, specifications and conditions are satisfactory and are hereby accepted. ABC Paving & Sealcoating is authorized to perform work as specified. Payment will be made as outlined above. This contract and pricing is subject to change and may be withdrawn if not accepted within 10 days from the specified date within this document.



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Orlando, Florida 32808

Office: 407-880-6222
Fax: 407-298-9481

www.pavingandsealcoating.com - sales@pavingandsealcoating.com

Date 3/28/2024
Contract # 9438

Customer Information:

Property Address:

Atkins
482 South Keller Road
Orlando, FL 32810

Parcels - 20-22-30-0527-00-240
& 20-22-30-0527-00-298
Orlando, FL

Project: **COA - S & S 2024**

Terms: Due upon Completion

Description of Service(s):	Cost
Sawcut, remove and replace (11) 2' x 2', 4' x 2', (2) 6' x 2', 2' x 6', 9' x 2' @ approximately 1-1/2" deep, using S-3 Hot Asphalt.	1,500.00

Notes:

1. Price based on work performed Monday through Friday during normal business hours.
2. This estimate does not include engineering, permits or layout if applicable.
3. ABC is not responsible for water ponding and will do everything possible to prevent ponding.
4. Weekend service available upon request.
5. Please see attached map.
6. Sprinklers must be off minimum of 24 hours before and after work.
7. Credit Card payments accepted. 3% transaction fee.

Total \$33,693.20

Customer Signature: _____ ABC Representative: _____

ACCEPTANCE OF CONTRACT: The above prices, specifications and conditions are satisfactory and are hereby accepted. ABC Paving & Sealcoating is authorized to perform work as specified. Payment will be made as outlined above. This contract and pricing is subject to change and may be withdrawn if not accepted within 10 days from the specified date within this document.

URBAN ORLANDO
Community Development District

Financial Report

March 31, 2024

Prepared By



URBAN ORLANDO

Community Development District

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URBAN ORLANDO
Community Development District

Financial Statements

(Unaudited)

March 31, 2024

Balance Sheet
March 31, 2024

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>SERIES 2018 DEBT SERVICE FUND</u>	<u>SERIES 2018A DEBT SERVICE FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>				
Cash - Checking Account	\$ 1,104,214	\$ -	\$ -	\$ 1,104,214
Accounts Receivable	1,373	-	-	1,373
Due From Other Funds	-	331,751	129,683	461,434
Investments:				
Money Market Account	3,028,470	-	-	3,028,470
Reserve Fund	-	325,746	-	325,746
Reserve Fund A	-	-	369,087	369,087
Revenue Fund	-	1,086,709	-	1,086,709
Revenue Fund A	-	-	234,272	234,272
Deposits	9,380	-	-	9,380
TOTAL ASSETS	\$ 4,143,437	\$ 1,744,206	\$ 733,042	\$ 6,620,685
<u>LIABILITIES</u>				
Accounts Payable	\$ 54,619	\$ -	\$ -	\$ 54,619
Accrued Expenses	610	-	-	610
Accrued Taxes Payable	153	-	-	153
Due To Other Funds	461,434	-	-	461,434
TOTAL LIABILITIES	516,816	-	-	516,816
<u>FUND BALANCES</u>				
Nonspendable:				
Deposits	9,380	-	-	9,380
Restricted for:				
Debt Service	-	1,744,206	733,042	2,477,248
Assigned to:				
Operating Reserves	387,707	-	-	387,707
Reserves - Landscape/Hardscape	683,126	-	-	683,126
Reserves - Other	11,893	-	-	11,893
Reserves- Recirculation System	78,383	-	-	78,383
Reserves - Roads & Alleyways	482,619	-	-	482,619
Reserves - Sidewalks	24,749	-	-	24,749
Reserves - Signage	286,255	-	-	286,255
Unassigned:	1,662,509	-	-	1,662,509
TOTAL FUND BALANCES	\$ 3,626,621	\$ 1,744,206	\$ 733,042	\$ 6,103,869
TOTAL LIABILITIES & FUND BALANCES	\$ 4,143,437	\$ 1,744,206	\$ 733,042	\$ 6,620,685

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 15,000	\$ 7,500	\$ 91,120	\$ 83,620
Interest - Tax Collector	1,000	500	29,012	28,512
Special Assmnts- Tax Collector	1,758,504	1,758,504	1,398,898	(359,606)
Special Assmnts- Discounts	(70,340)	(70,340)	(55,999)	14,341
Other Miscellaneous Revenues	19,957	19,957	19,957	-
TOTAL REVENUES	1,724,121	1,716,121	1,482,988	(233,133)

EXPENDITURES

Administration

P/R-Board of Supervisors	12,000	6,000	5,800	200
FICA Taxes	918	459	444	15
ProfServ-Arbitrage Rebate	1,200	1,200	1,200	-
ProfServ-Dissemination Agent	1,000	1,000	1,000	-
ProfServ-Engineering	15,000	7,500	12,301	(4,801)
ProfServ-Legal Services	25,000	12,500	9,685	2,815
ProfServ-Mgmt Consulting	62,818	31,409	31,409	-
ProfServ-Property Appraiser	2,330	2,330	-	2,330
ProfServ-Special Assessment	8,236	8,236	4,118	4,118
ProfServ-Trustee Fees	10,000	10,000	7,489	2,511
Auditing Services	7,046	7,046	-	7,046
Website Compliance	1,600	1,600	1,553	47
Postage and Freight	1,000	500	80	420
Insurance - General Liability	17,518	17,518	21,003	(3,485)
Printing and Binding	1,000	500	-	500
Legal Advertising	4,000	2,000	201	1,799
Misc-Property Taxes	300	300	273	27
Misc-Assessment Collection Cost	1,211	1,211	1,353	(142)
Misc-Contingency	2,809	1,405	2,231	(826)
Office Supplies	100	50	-	50
Annual District Filing Fee	175	175	175	-
Total Administration	175,261	112,939	100,315	12,624

Field

ProfServ-Engineering	65,000	32,500	18,531	13,969
ProfServ-Field Management	15,590	7,795	9,304	(1,509)
Contracts-Fountain	5,900	2,950	1,360	1,590
Contracts-On-Site Maintenance	42,590	21,295	18,886	2,409
Contracts-Security Services	319,735	159,868	171,603	(11,735)
Contracts-Landscape	466,903	233,452	208,451	25,001
Electricity - General	30,000	15,000	8,880	6,120
Electricity - Streetlights	240,000	120,000	120,992	(992)
Utility - Water	62,000	31,000	30,048	952
R&M-Electrical	3,500	1,750	-	1,750

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
R&M-Equipment	3,500	1,750	-	1,750
R&M-Irrigation	85,000	42,500	32,069	10,431
R&M-Parks	20,000	10,000	1,250	8,750
R&M-Pumps	5,000	2,500	-	2,500
Misc-Contingency	7,850	3,925	3,846	79
Op Supplies - General	3,000	1,500	60	1,440
Total Field	1,375,568	687,785	625,280	62,505
Reserves				
Impr - Landscape & Hardscape	174,500	174,500	81,254	93,246
Reserves-Roads and Alleyways	71,991	71,991	8,680	63,311
Reserves - Signage	-	-	815	(815)
Total Reserves	246,491	246,491	90,749	155,742
TOTAL EXPENDITURES & RESERVES	1,797,320	1,047,215	816,344	230,871
Excess (deficiency) of revenues Over (under) expenditures	(73,199)	668,906	666,644	(2,262)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(73,199)	-	-	-
TOTAL FINANCING SOURCES (USES)	(73,199)	-	-	-
Net change in fund balance	\$ (73,199)	\$ 668,906	\$ 666,644	\$ (2,262)
FUND BALANCE, BEGINNING (OCT 1, 2023)	2,959,977	2,959,977	2,959,977	
FUND BALANCE, ENDING	\$ 2,886,778	\$ 3,628,883	\$ 3,626,621	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 35	\$ 35	\$ 12,156	\$ 12,121
Special Assmnts- Tax Collector	1,855,494	1,855,494	1,476,054	(379,440)
Special Assmnts- Discounts	(74,220)	(74,220)	(59,087)	15,133
TOTAL REVENUES	1,781,309	1,781,309	1,429,123	(352,186)
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	1,361	1,361	1,427	(66)
Total Administration	1,361	1,361	1,427	(66)
Debt Service				
Principal Debt Retirement	1,273,000	-	-	-
Interest Expense	492,821	246,411	246,410	1
Total Debt Service	1,765,821	246,411	246,410	1
TOTAL EXPENDITURES	1,767,182	247,772	247,837	(65)
Excess (deficiency) of revenues Over (under) expenditures	14,127	1,533,537	1,181,286	(352,251)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	14,127	-	-	-
TOTAL FINANCING SOURCES (USES)	14,127	-	-	-
Net change in fund balance	\$ 14,127	\$ 1,533,537	\$ 1,181,286	\$ (352,251)
FUND BALANCE, BEGINNING (OCT 1, 2023)	562,920	562,920	562,920	
FUND BALANCE, ENDING	\$ 577,047	\$ 2,096,457	\$ 1,744,206	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending March 31, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 15	\$ 15	\$ 6,422	\$ 6,407
Special Assmnts- Tax Collector	727,917	727,917	579,061	(148,856)
Special Assmnts- Discounts	(29,117)	(29,117)	(23,180)	5,937
TOTAL REVENUES	698,815	698,815	562,303	(136,512)
EXPENDITURES				
Administration				
Misc-Assessment Collection Cost	534	534	560	(26)
Total Administration	534	534	560	(26)
Debt Service				
Principal Debt Retirement	480,000	-	-	-
Interest Expense	211,771	105,886	105,885	1
Total Debt Service	691,771	105,886	105,885	1
TOTAL EXPENDITURES	692,305	106,420	106,445	(25)
Excess (deficiency) of revenues Over (under) expenditures	6,510	592,395	455,858	(136,537)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	6,510	-	-	-
TOTAL FINANCING SOURCES (USES)	6,510	-	-	-
Net change in fund balance	\$ 6,510	\$ 592,395	\$ 455,858	\$ (136,537)
FUND BALANCE, BEGINNING (OCT 1, 2023)	277,184	277,184	277,184	
FUND BALANCE, ENDING	\$ 283,694	\$ 869,579	\$ 733,042	

URBAN ORLANDO
Community Development District

Supporting Schedules

March 31, 2024

Assigned Reserves

Category	Budget Allocation		Total as of FY 2024	Total usage FY 204	3/31/2024
	FY 2005-2023	FY 2024			
Landscape & Hardscape	\$ 683,126	\$ 174,500	\$ 857,626	81,254	\$ 776,372
Other	11,893	-	\$ 11,893	-	11,893
Recirculation System	78,383	-	\$ 78,383	-	78,383
Paving/Sidewalks	24,749		\$ 24,749		24,749
Roads & Alleyways (1)	482,619	71,991	\$ 554,610	8,680	545,930
Signage	286,255		\$ 286,255	815	285,440
Total designated reserves	\$ 1,567,025	\$ 246,491	\$ 1,813,516	\$ 90,749	\$ 1,722,767

Note (1) - Based on Revised Project Plan FY23.

**Non-Ad Valorem Special Assessments
Orange County Tax Collector - Monthly Collection Report
For the Fiscal Year Ending September 30, 2024**

Date Received	Net Amount Received	Discount/ (Penalties) Amount	Collection Cost (1)	Gross Amount	Allocation by Fund		
					General Fund	Series 2018 Debt Service Fund	Series 2018A Debt Service Fund
ASSESSMENTS LEVIED FY 2024				\$ 4,341,914	\$ 1,758,504	\$ 1,855,494	\$ 727,917
Allocation %				100%	40.50%	42.73%	16.76%
11/3/2023	\$ 11,893	\$ 644		\$ 12,538	\$ 5,078	\$ 5,358	\$ 2,102
11/13/2023	\$ 27,489	\$ 1,145		\$ 28,634	\$ 11,597	\$ 12,237	\$ 4,800
11/30/2023	\$ 147,589	\$ 6,150		\$ 153,739	\$ 62,265	\$ 65,699	\$ 25,774
12/6/2023	\$ 339,893	\$ 14,133		\$ 354,026	\$ 143,383	\$ 151,291	\$ 59,352
12/15/2023	\$ 379,339	\$ 15,806		\$ 395,145	\$ 160,036	\$ 168,863	\$ 66,246
12/19/2023	\$ 460,385	\$ 19,183		\$ 479,568	\$ 194,228	\$ 204,941	\$ 80,399
1/5/2024	\$ 172,796	\$ 7,200		\$ 179,996	\$ 72,899	\$ 76,920	\$ 30,176
2/13/2024	\$ 999,496	\$ 41,786	\$ 3,340	\$ 1,044,621	\$ 423,078	\$ 446,413	\$ 175,129
3/13/2024	\$ 773,529	\$ 32,219		\$ 805,748	\$ 326,333	\$ 344,332	\$ 135,083
TOTAL	\$ 3,312,409	\$ 138,266	\$ 3,340	\$ 3,454,014	\$ 1,398,898	\$ 1,476,054	\$ 579,061
% COLLECTED				80%	80%	80%	80%
TOTAL OUTSTANDING				\$ 887,900	\$ 359,605	\$ 379,440	\$ 148,855

Note (1): Collection costs are paid once a year to Orange County.

URBAN ORLANDO

Community Development District

All Funds

**Cash and Investment
March 31, 2024**

GENERAL FUND

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account - Operating	PNC Bank	Checking account	n/a	0.00%	\$ 33,737
Checking Account - Operating	Valley Bank	Checking Account	n/a	5.38%	\$ 1,070,477
					Subtotal
					\$ 1,104,214
Money Market Account	BankUnited	Money Market	n/a	5.25%	\$ 3,028,470
					Subtotal
					\$ 3,028,470

DEBT SERVICE FUND

Series 2018 Reserve Fund	US Bank	Open-Ended Comm. Paper	n/a	5.25%	\$ 325,746
Series 2018 Revenue Fund	US Bank	Open-Ended Comm. Paper	n/a	5.25%	\$ 1,086,709
Series 2018A Reserve Fund	US Bank	Open-Ended Comm. Paper	n/a	5.25%	\$ 369,087
Series 2018A Revenue Fund	US Bank	Open-Ended Comm. Paper	n/a	5.25%	\$ 234,272
					Subtotal
					\$ 2,015,814
					Total
					\$ 6,148,498

URBAN ORLANDO
Community Development District

Annual Operating and Debt Service Budget
Fiscal Year 2025

Preliminary Budget

Prepared by:



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URBAN ORLANDO
Community Development District

Operating Budget
Fiscal Year 2025

Summary of Revenues, Expenditures and Changes in Fund Balances
General Fund
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2022	ACTUAL FY 2023	Adopted BUDGET FY 2024	ACTUAL	PROJECTED	TOTAL	% +/- Budget	ANNUAL
				THRU 3/31/2024	April- 9/30/2024	PROJECTED FY 2024		BUDGET FY 2025
REVENUES								
Interest - Investments	\$ 13,276	\$ 108,805	\$ 15,000	\$ 91,120	\$ 91,621	\$ 182,741	1118%	\$ 55,000
Interest - Tax Collector	1,315	27,888	1,000	29,012	2,000	31,012	3001%	10,000
Special Assmnts- Tax Collector	1,649,322	1,758,183	1,758,504	1,398,898	359,606	1,758,504	0%	2,069,487
Special Assmnts- Discounts	(61,256)	(64,818)	(70,340)	(55,999)	-	(55,999)	-20%	(82,779)
Other Miscellaneous Revenues	14,800	25,114	19,957	19,957	-	19,957	0%	-
TOTAL REVENUES	1,617,457	1,855,172	1,724,121	1,482,988	453,227	1,936,215		2,051,707
EXPENDITURES								
<i>Administrative</i>								
P/R-Board of Supervisors	11,400	11,000	12,000	5,800	6,200	12,000	0%	12,000
FICA Taxes	872	842	918	444	474	918	0%	918
ProfServ-Arbitrage Rebate	1,200	-	1,200	1,200	-	1,200	0%	1,200
ProfServ-Dissemination Agent	1,000	-	1,000	1,000	-	1,000	0%	1,000
ProfServ-Engineering	14,104	11,935	15,000	12,301	2,699	15,000	0%	15,000
ProfServ-Legal Services	23,731	27,643	25,000	9,685	15,315	25,000	0%	25,000
ProfServ-Mgmt Consulting Serv	56,998	60,988	62,818	31,409	31,409	62,818	0%	64,703
ProfServ-Property Appraiser	-	-	2,330	-	2,330	2,330	0%	2,330
ProfServ-Special Assessment	8,236	8,236	8,236	4,118	4,118	8,236	0%	8,236
ProfServ-Trustee Fees	9,297	8,925	10,000	7,489	2,511	10,000	0%	10,000
Auditing Services	3,750	3,750	7,046	-	7,046	7,046	0%	7,046
Postage and Freight	4,248	308	1,000	80	920	1,000	0%	1,000
Insurance - General Liability	17,749	15,925	17,518	21,003	-	21,003	20%	19,270
Printing and Binding	31	85	1,000	-	1,000	1,000	0%	1,000
Legal Advertising	5,534	814	4,000	201	3,799	4,000	0%	4,000
Misc-Property Taxes	273	273	300	273	-	273	-9%	300
Misc-Assessmnt Collection Cost	989	1,193	1,211	1,353	-	1,353	12%	1,211
Misc-Contingency	6,039	2,873	2,809	2,231	578	2,809	0%	2,809
Office Supplies	-	-	100	-	100	100	0%	-
Website Compliance	-	1,573	1,600	1,553	47	1,600	0%	1,573
Annual District Filing Fee	175	175	175	175	-	175	0%	175
Total Administrative	165,626	156,538	175,261	100,315	78,546	178,861		178,770
<i>Field</i>								
ProfServ-Engineering	83,450	40,939	65,000	18,531	46,469	65,000	0%	65,000
ProfServ-Field Management	19,363	18,260	15,590	9,304	6,286	15,590	0%	16,058
Contracts-Fountain	4,560	4,388	5,900	1,360	4,540	5,900	0%	5,900
Contracts-On-Site Maintenance	27,323	37,021	42,590	18,886	23,704	42,590	0%	45,145
Contracts-Security Services	275,476	288,021	319,735	171,603	148,132	319,735	0%	380,000
Contracts-Landscape	412,855	416,903	466,903	208,451	560,284	768,735	65%	560,284
Electricity - General	24,627	25,247	30,000	8,880	21,120	30,000	0%	30,000
Electricity - Streetlighting	233,593	232,503	240,000	120,992	245,000	365,992	52%	245,000
Utility - Water	34,127	53,026	62,000	30,048	31,952	62,000	0%	62,000
R&M-Electrical	1,090	1,229	3,500	-	3,500	3,500	0%	3,500
R&M-Equipment	2,052	-	3,500	-	3,500	3,500	0%	3,500
R&M-Irrigation	68,301	66,989	85,000	32,069	52,931	85,000	0%	85,000
R&M-Parks	18,715	16,375	20,000	1,250	18,750	20,000	0%	20,000
R&M-Pumps	6,987	2,509	5,000	-	5,000	5,000	0%	5,000
Misc-Hurricane Expense	-	23	-	-	-	-	0%	-
Misc-Contingency	16,359	18,290	7,850	3,846	17,850	21,696	176%	17,850
Op Supplies - General	8	568	3,000	60	2,940	3,000	0%	3,000
Total Field	1,228,886	1,222,291	1,375,568	625,280	1,191,958	1,817,238		1,547,237

Summary of Revenues, Expenditures and Changes in Fund Balances
General Fund
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	Adopted	ACTUAL	PROJECTED	TOTAL	% +/-)	ANNUAL
	FY 2022	FY 2023	BUDGET	THRU	April-	PROJECTED		Budget
			FY 2024	3/31/2024	9/30/2024	FY 2024		FY 2025
Reserves								
Impr - Landscape & Hardscape	178,300	196,116	174,500	81,254	-	81,254	-53%	174,500
Impr - Paving	225	325	-	-	-	-	0%	-
Reserves - Roads and Alleyways	12,897	240,353	71,991	8,680	-	8,680	-88%	151,200
Reserves - Signage	24,314	11,012	-	815	-	815	0%	-
Total Reserves	215,736	447,806	246,491	90,749	-	90,749		325,700
TOTAL EXPENDITURES & RESERVES	1,610,248	1,826,635	1,797,320	816,344	1,270,504	2,086,848		2,051,707
Excess (deficiency) of revenues								
Over (under) expenditures	7,209	28,537	(73,199)	666,644	(817,277)	(150,633)		-
OTHER FINANCING SOURCES (USES)								
Contribution to (Use of) Fund Balance	-	-	(73,199)	-	-	-		-
TOTAL OTHER SOURCES (USES)	-	-	(73,199)	-	-	-		-
Net change in fund balance	7,209	28,537	(73,199)	666,644	(817,277)	(150,633)		-
FUND BALANCE, BEGINNING	2,924,228	2,931,437	2,959,977	2,959,977	-	2,959,977		2,809,344
FUND BALANCE, ENDING	\$ 2,931,437	\$ 2,959,974	\$ 2,886,778	\$ 3,626,621	\$ (817,277)	\$ 2,809,344		\$ 2,809,344

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2025	\$ 2,809,344
Net Change in Fund Balance - Fiscal Year 2025	-
Reserves - Fiscal Year 2025 Additions	325,700
Total Funds Available (Estimated) - 9/30/2025	3,135,044

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - Operating Capital		431,502 ⁽¹⁾
Reserves - Improvements Landscape & Hardscape (prior years)	704,742	
Reserves - Improvements Landscape & Hardscape FY 2024	174,500	
Less FY 2024 Expenses	(81,254)	
Reserves - Improvements Landscape & Hardscape FY 2025	174,500	972,488
Reserves - Other (prior years)		11,893
Reserves - Recirculation System (prior years)		78,383
Reserves - Sidewalks/Paving (prior years)	25,074	
Less FY 2024 Expenses	-	25,074
Reserves - Signage (prior years)	297,267	-
Less FY 2024 Expenses	(815)	296,452
Reserves - Roads & Alleyways (prior years)	398,972	
Reserves - Roads & Alleyways FY 2024	71,991	
Less FY 2024 Expenses	(8,680)	
Reserves - Roads & Alleyways FY 2025	411,200 ⁽²⁾	873,483

Total Allocation of Available Funds	2,689,275
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Total Unassigned (undesignated) Cash	\$ 445,769
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Notes

- (1) Represents approximately 3 months of operating expenditures
- (2) Per John Woods Revised Roads & Alleyways Project Plan 20210526

URBAN ORLANDO

Community Development District

*General Fund***Budget Narrative**
Fiscal Year 2025**REVENUES****Interest - Investments**

The District earns interest income on the checking account with PNC Bank, the reserves held at the State Board of Administration, Money Markets accounts and CD's.

Interest – Tax Collector

The District receives interest income from the tax collector.

Special Assessment - Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessment - Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenue

The District receives \$14,800 based on the Interlocal agreement with the City of Orlando to perform landscape maintenance on Harbor Park.

EXPENDITURES*Expenditures - Administrative***P/R-Board of Supervisors**

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting in which they attend. The budgeted amount for the fiscal year is based on all supervisors attending all 12 meetings.

FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Professional Services - Arbitrage Rebate Calculation

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on the Series of Benefit Special Assessment Bonds. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Professional Services - Dissemination Agent

The District is required by the Securities and Exchange Commission to comply with rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Professional Services - Engineering

The District's engineer will provide engineering services to the District as follow:

Work Authorization #1 - Engineering Administration

The Districts Engineer, PBS&J will attend the UOCDD Board meetings, provide assistance in preparation of the UOCDD agenda items for meetings, and required UOCDD agenda conference calls. The fees through September 30, 2022 are estimated at \$15,000. The amount will be billed on an hourly basis.

URBAN ORLANDO

Community Development District

*General Fund***Budget Narrative**
Fiscal Year 2025**Expenditures - Administrative (continued)****Professional Services - Legal Services**

The District's legal counsel will provide general legal services to the District, i.e. attendance and preparation for monthly meetings, review of operating and maintenance contracts, and other specifically requested assignments.

Professional Services - Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services - Property Appraiser

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The fiscal year budget for property appraiser costs was based on a unit price per parcel.

Professional Services - Special Assessment

Inframark Infrastructure Management Services charges administration fees to prepare the District's Special Assessment Roll.

Professional Services – Trustee Fees

The District issued Series 2018 and 2018A of Special Assessment Bonds that are deposited with a Trustee to handle all trustee matters. The annual trustee fee is based on standard fees charged plus any out of pockets expenses.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on the new engagement fee with the audit firm Grau & Associates.

Communication - Telephone

Telephone CenturyLink and fax machine expenses.

Postage & Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance - General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Florida Municipal Insurance Agency which specializes in providing insurance coverage to governmental agencies. The budgeted amount for the fiscal year is based on prior year premiums plus any anticipated market adjustments.

Printing & Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

URBAN ORLANDO

Community Development District

*General Fund***Budget Narrative**
Fiscal Year 2025**Expenditures - Administrative (continued)****Miscellaneous - Assessment Collection Cost**

The District reimburses the Orange County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The fiscal year budget for collection costs was based on prior year budget.

Miscellaneous - Contingency

This category provides funds for administrative expenses that may not have been budgeted anywhere else.

Misc – Website Compliance

Annual contract with Campus Suite/Innersync Studio Ltd. to maintain the District's website and fees for email hosting and archiving.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Community Affairs.

Expenditures - Field**Professional Services - Engineering**

The District's engineer will provide engineering services to the District as follow:

Work Authorization #2 - 9 - O&M General Assistance

The Districts Engineer, PBS&J will provide general engineering support to the UOCDD as related to operations and maintenance matters including support of the District Agent on grounds maintenance, signage, etc. These items will be identified in the future and directed by the UOCDD Board of Supervisors or District staff. The fees through September 30, 2022 are estimated at \$65,000. The amount will be billed on an hourly basis.

Professional Services - Field Management

The District has a contract with Sentry Management, INC. for the operation of the property and its contractors.

Contracts - Fountain

The District has currently a contract for weekly maintenance and clean out fountain basin once a year.

Contracts - On Site Maintenance

Payroll for employees utilized in the field for operations and maintenance of District assets.

-Estimate 6.95 hours a week for 13 weeks (Oct - Dec) including burden 28% and raise 3%. 10 hours per week supervisor for 30 weeks (Jan - Sept) includes burden 28% and raise 3%. Maint Tech at 7 hours per week for 13 weeks (Oct – Dec) and 7 hours per week for 39 weeks (Jan – Sept) includes raise 3% and burden 18%. Also, includes management fee of \$300 per month.

Contracts - Security Service

The District currently utilizes Off Duty OPD Officers 16 hours a day seven days a week including traffic stops OPD for 4 hours a day 3 days per week. Also includes 10% burden for OPD payroll and double time for 10 holidays

URBAN ORLANDO

Community Development District

*General Fund***Budget Narrative**

Fiscal Year 2025

Expenditures - Field (continued)**Contracts - Landscape**

Contract includes the following areas/parks/other:

- Audubon Park Buffer
- Belkin Ct
- Bennet Rd Edge & Medians
- Fox Street Commons and Lift Station Buffer
- New Broad St Park & Median
- Pond 14, 16 and 17 aquatics
- Twin View Median
- Audubon Right of Way / plant materials along Common Way
- Audubon Open Field
- Audubon Field Right of Way from fence to sidewalk along Bennet Rd
- Corrine Dr street edge & medians and new annual bed at corrine/common way
- Customs Buffer
- Haws Ct. median
- Harbor Park
- Publix Entrance median and Right of Way
- Army Reserve Buffer
- General Reese Buffer
- Lakemont medians
- Glenridge Way Buffer
- Glenridge Middle School Buffer/Right of Way off of Upper Park Rd
- Cady Way Trail
- Lake Baldwin Lane Medians unit 7
- Lake Baldwin Lane Medians from monument sign to Highway 50, unit 7
- Lake Susannah Mews
- Meeting Place Median
- Hanks Ave Median
- Lake Baldwin Lane Median & Lift Station Buffer unit 9A
- Mid Lakes Park
- OUC Buffer
- Pond 19, 24 and 29C Aquatics
- Shea Commons
- South Buffer
- Baldwin Park St Median to Cady Way Trail
- Baldwin Park Median and Right of Way from Cady Way Trail to SR 436
- High Park
- North Buffer
- North Shore Park
- Pond 31, 34, 33A and 33B Aquatics
- Unit 10 Lift Station Buffer
- Tree Pruning and Liquid Fertilization (specialized) for 602 Original Count of Right of Way trees
- Additional 274 Right of Way trees found during inventory. All Right of Way trees are adjacent to CDD Maintained areas, est 2021 cost \$66,909.00.
- Bennet Park
- Deletion of over seeding New Broad St Park and Harbor Park.

URBAN ORLANDO

Community Development District

General Fund

Budget Narrative
Fiscal Year 2025

Expenditures - Field (continued)

Electricity - General

The District pays for electrical usage for District facilities for Orlando Utility Company.

Electricity - Streetlighting

Street lighting usage for District facilities and assets. Costs based on historical expenditures from Orlando Utility Company.

Utility - Water

Water Irrigation usage for District facilities and assets. Costs based on historical expenditures for Orlando Utility Company.

R&M - Electrical

This line item is based on average electric cost per month for irrigation clocks.

R&M - Equipment

This line item is based on average cost per month to repair fountain components and other misc equipment.

R&M - Irrigation

The District will incur costs related to irrigation repair and upgrades throughout the District. The costs are based on average expenditures.
-Lake Susannah, pond 31 and pond 19

R&M - Parks

This line item is for pressure wash all NBS park including under bridge once per year. Pressure wash outside walls, sidewalks, pots and top of bridge once per year, pressure wash five brick monument signs once per year, pressure wash (PW) sidewalks at Ponds 16, 24 and 34.

R&M - Pumps

This budget line item is for Pond 19 and Lakemont Ave pump maintenance, inspection contracts and bi annual cost to have diver clean sediment out of the intake screen at Lakemont pump station.

Miscellaneous – Property Taxes

The District pays for stormwater utility assessments for address 1944 Osprey Ave and Fox Street.

Miscellaneous - Contingency

This category provides funds for field expenses that may not have been budgeted anywhere else and the holiday decoration installation cost, fixing pot holes, other miscellaneous repairs to column caps.

Op Supplies - General

General supplies needed for maintenance i.e. cleaning, trash bags, trip hazard grinding, column repairs, etc.

Expenditures - Reserves

Improvement Landscape & Hardscape

Landscape and sod replacement through the District.

Reserves – Roads and Alleyways

For improvements on roads and alleyways within the District.

URBAN ORLANDO
Community Development District

Debt Service Budgets
Fiscal Year 2025

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL	ADOPTED	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	BUDGET	BUDGET	THRU	April-	PROJECTED	BUDGET
		FY 2023	FY 2024	3/31/2024	9/30/2024	FY 2024	FY 2025
REVENUES							
Interest - Investments	32	5,177	\$ 35	\$ 12,156	\$ 12,156	24,312	
Special Assmnts- Tax Collector	1,854,385	1,855,155	1,855,494	1,476,054	379,440	1,855,494	1,855,494
Special Assmnts- Discounts	(68,872)	(68,393)	(74,220)	(59,087)	-	(59,087)	(74,220)
TOTAL REVENUES	1,785,545	1,791,939	1,781,309	1,429,123	391,596	1,820,719	1,781,274
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	1112	1259	1,361	1,427	-	1,427	1,361
Total Administrative	1112	1259	1,361	1,427	-	1,427	1,361
<i>Debt Service</i>							
Principal Debt Retirement	1,191,000	1,231,000	1,273,000	-	1,273,000	1,273,000	1,316,000
Interest Expense	573,231	533,690	492,821	246,410	246,411	492,821	450,557
Total Debt Service	1,764,231	1,764,690	1,765,821	246,410	1,519,411	1,765,821	1,766,557
TOTAL EXPENDITURES	1,765,343	1,765,949	1,767,182	247,837	1,519,411	1,767,248	1,767,918
Excess (deficiency) of revenues							
Over (under) expenditures	20,202	25,990	14,127	1,181,286	(1,127,815)	53,471	13,355
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance			14,127	-	-	-	-
TOTAL OTHER SOURCES (USES)			14,127	-	-	-	-
Net change in fund balance	20,202	25,990	14,127	1,181,286	(1,127,815)	53,471	13,355
FUND BALANCE, BEGINNING	516,729	536,930	562,920	562,920	-	562,920	616,391
FUND BALANCE, ENDING	536,931	562,920	577,047	\$ 1,744,206	\$(1,127,815)	\$ 616,391	\$ 629,746

Amortization Schedule
2018 Capital Improvement Revenue Bonds

Period Ending	Outstanding Balance	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/1/2024	13,571,000			225,279	225,279	1,744,689
5/1/2025	13,571,000	1,316,000	3.32%	225,279	1,541,279	
11/1/2025	12,255,000			203,433	203,433	1,744,712
5/1/2026	12,255,000	1,360,000	3.32%	203,433	1,563,433	
11/1/2026	10,895,000			180,857	180,857	1,744,290
5/1/2027	10,895,000	1,406,000	3.32%	180,857	1,586,857	
11/1/2027	9,489,000			157,517	157,517	1,744,374
5/1/2028	9,489,000	1,453,000	3.32%	157,517	1,610,517	
11/1/2028	8,036,000			133,398	133,398	1,743,915
5/1/2029	8,036,000	1,502,000	3.32%	133,398	1,635,398	
11/1/2029	6,534,000			108,464	108,464	1,743,862
5/1/2030	6,534,000	1,553,000	3.32%	108,464	1,661,464	
11/1/2030	4,981,000			82,685	82,685	1,744,149
5/1/2031	4,981,000	1,605,000	3.32%	82,685	1,687,685	
11/1/2031	3,376,000			56,042	56,042	1,743,726
5/1/2032	3,376,000	1,660,000	3.32%	56,042	1,716,042	
11/1/2032	1,716,000			28,486	28,486	1,744,527
5/1/2033	1,716,000	1,716,000	3.32%	28,486	1,744,486	
		13,571,000		2,352,320	15,923,320	15,698,244

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET	THRU	April-	PROJECTED	BUDGET
			FY 2024	3/31/2024	9/30/2024	FY 2024	FY 2025
REVENUES							
Interest - Investments	15	2619	\$ 15	\$ 6,422	\$ 6,422	\$ 12,844	\$ 15
Special Assmnts- Tax Collector	727,482	727,784	727,917	579,061	148,856	727,917	727,917
Special Assmnts- Discounts	(27,019)	(26,831)	(29,117)	(23,180)	-	(23,180)	(29,117)
TOTAL REVENUES	700,478	703,572	698,815	562,303	155,278	717,581	698,815
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	436	494	534	560	-	560	534
Total Administrative	436	494	534	560	-	560	534
<i>Debt Service</i>							
Principal Debt Retirement	449,000	464,000	480,000		480,000	480,000	496,000
Interest Expense	242,539	227,408	211,771	105,885	105,886	211,771	195,595
Total Debt Service	691,539	691,408	691,771	105,885	585,886	691,771	691,595
TOTAL EXPENDITURES	691,975	691,902	692,305	106,445	585,886	692,331	692,129
Excess (deficiency) of revenues							
Over (under) expenditures	8,503	11,670	6,510	455,858	(430,608)	25,250	6,686
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance			6,510	-	-	-	-
TOTAL OTHER SOURCES (USES)			6,510	-	-	-	-
Net change in fund balance	8,503	11,670	6,510	455,858	(430,608)	25,250	6,686
FUND BALANCE, BEGINNING	257,011	265,514	277,184	277,184	-	277,184	302,434
FUND BALANCE, ENDING	265,514	277,184	283,694	\$ 733,042	\$ (430,608)	\$ 302,434	\$ 309,120

URBAN ORLANDO

Community Development District

2018A Debt Service

Amortization Schedule
2018A Capital Improvement Revenue Bonds

Period Ending	Outstanding Balance	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/1/2024	5,804,000			97,797	97,797	683,683
5/1/2025	5,804,000	496,000	3.370%	97,797	593,797	
11/1/2025	5,308,000			89,440	89,440	683,237
5/1/2026	5,308,000	513,000	3.370%	89,440	602,440	
11/1/2026	4,795,000			80,796	80,796	683,236
5/1/2027	4,795,000	531,000	3.370%	80,796	611,796	
11/1/2027	4,264,000			71,848	71,848	683,644
5/1/2028	4,264,000	549,000	3.370%	71,848	620,848	
11/1/2028	3,715,000			62,598	62,598	683,446
5/1/2029	3,715,000	568,000	3.370%	62,598	630,598	
11/1/2029	3,147,000			53,027	53,027	683,625
5/1/2030	3,147,000	588,000	3.370%	53,027	641,027	
11/1/2030	2,559,000			43,119	43,119	684,146
5/1/2031	2,559,000	608,000	3.370%	43,119	651,119	
11/1/2031	1,951,000			32,874	32,874	683,994
5/1/2032	1,951,000	629,000	3.370%	32,874	661,874	
11/1/2032	1,322,000			22,276	22,276	684,150
5/1/2033	1,322,000	650,000	3.370%	22,276	672,276	
11/1/2033	672,000			11,323	11,323	683,599
5/1/2034	672,000	672,000	3.370%	11,323	683,323	
		5,804,000		1,130,197	6,934,197	6,836,759

Budget Narrative
Fiscal Year 2025

REVENUES

Interest - Investments

The District earns interest income on their trust accounts with US Bank.

Special Assessment - Tax Collector

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the debt service expenditures during the Fiscal Year.

Special Assessment - Discounts

Per Section 197.3632 and Section 197.162 of the Florida Statutes, discounts are allowed for early payment of assessments collected by the Tax Collector and only when the Tax Collector is using the uniform methodology. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Expenditures - Administrative

Miscellaneous - Assessment Collection Cost

The District reimburses the Orange County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The fiscal year budget for collection costs was based on prior year budget.

Expenditures - Debt Service

Principal Debt Retirement

The District pays regular principal payments annually in order to pay down/retire the debt.

Interest Expense

The District pays interest expense on the debt twice during the year.

URBAN ORLANDO

Community Development District

Supporting Budget Schedules

Fiscal Year 2025

Fiscal Year 2025 vs. Fiscal Year 2024

Land Use	General Fund			2018 Debt Service Units 1-3			2018 Debt Service Units 4+			2018A Debt Service				Planned Units
	FY 2025 Fund	FY 2024 Fund	Percent Change	FY 2025 Fund	FY 2024 Fund	Percent Change	FY 2025 Fund	FY 2024 Fund	Percent Change	FY 2025 Fund	FY 2024 Fund	Dollar Change	Percent Change	
Bungalow/Garden (39)	\$ 573.64	\$ 487.44	17.68%	\$ -	\$ -	n/a	\$ 573.04	\$ 573.04	0.00%	\$ 576.49	\$ 576.49	\$ -	0.00%	266.00
Charleston Singles (45')	\$ 712.18	\$ 605.16	17.68%	\$ 573.04	\$ 573.04	0.00%	\$ 584.50	\$ 584.50	0.00%	\$ -	\$ -	\$ -	n/a	49.00
Cottage Singles (45')	\$ 712.18	\$ 605.16	17.68%	\$ 573.72	\$ 573.72	0.00%	\$ 649.45	\$ 649.45	0.00%	\$ 653.36	\$ 653.36	\$ -	0.00%	302.00
Park (55')	\$ 829.77	\$ 705.08	17.68%	\$ 725.85	\$ 725.85	0.00%	\$ 741.13	\$ 741.13	0.00%	\$ 745.59	\$ 745.59	\$ -	0.00%	137.00
Village (60')	\$ 863.63	\$ 733.85	17.68%	\$ 974.16	\$ 974.16	0.00%	\$ 993.27	\$ 993.27	0.00%	\$ 999.25	\$ 999.25	\$ -	0.00%	135.00
Manor (70')	\$ 1,001.94	\$ 851.38	17.68%	\$ 1,512.82	\$ 1,512.82	0.00%	\$1,543.39	\$1,543.39	0.00%	\$ 1,552.67	\$ 1,552.67	\$ -	0.00%	138.00
Custom (90')	\$ 1,264.59	\$ 1,074.56	17.68%	\$ 2,597.78	\$ 2,597.78	0.00%	\$2,651.26	\$2,651.26	0.00%	\$ 2,667.22	\$ 2,667.22	\$ -	0.00%	101.00
Townhomes (22)	\$ 451.64	\$ 383.77	17.68%	\$ 477.54	\$ 477.54	0.00%	\$ 553.94	\$ 553.94	0.00%	\$ 557.27	\$ 557.27	\$ -	0.00%	223.00
Townhomes (28')	\$ 535.07	\$ 454.66	17.68%	\$ 573.04	\$ 573.04	0.00%	\$ 592.14	\$ 592.14	0.00%	\$ -	\$ -	\$ -	n/a	62.00
Stk Flats (Condos)	\$ 337.74	\$ 286.99	17.68%	\$ 477.54	\$ 477.54	0.00%	\$ 489.00	\$ 489.00	0.00%	\$ 491.94	\$ 491.94	\$ -	0.00%	881.00
City Homes	\$ 337.74	\$ 286.99	17.68%	\$ 477.54	\$ 477.54	0.00%	\$ -	\$ -	n/a	\$ 491.94	\$ 491.94	\$ -	0.00%	317.00
Doubles	\$ 535.07	\$ 454.66	17.68%	\$ 573.04	\$ 573.04	0.00%	\$ -	\$ -	n/a	\$ 576.49	\$ 576.49	\$ -	0.00%	46.00
Apts	\$ 233.97	\$ 198.81	17.68%	\$ -	\$ -	n/a	\$ 330.07	\$ 330.07	0.00%	\$ 332.05	\$ 332.05	\$ -	0.00%	938.00
Apts VC	\$ 184.34	\$ 156.64	17.68%	\$ 323.96	\$ 323.96	0.00%	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a	527.00
Converted Condos	\$ 337.74	\$ 286.99	17.68%	\$ 323.96	\$ 323.96	0.00%	\$ -	\$ -	n/a	\$ -	\$ -	\$ -	n/a	220.00
Office	\$ 0.22	\$ 0.19	17.68%	\$ 0.54	\$ 0.54	0.00%	\$ 0.54	\$ 0.54	0.00%	\$ -	\$ -	\$ -	n/a	776,832.00
Retail	\$ 0.23	\$ 0.20	17.68%	\$ 0.48	\$ 0.48	0.00%	\$ 0.48	\$ 0.48	0.00%	\$ -	\$ -	\$ -	n/a	189,489.00
														970,663

ASSESSMENT INCREASE ANALYSIS			
Product	Assessment Increase		Per Unit O&M \$ Increase
	Per Product	Per Unit O&M % Increase	
Bungalow/Garden (39')	\$ -	0%	\$ -
Charleston Singles (45')	\$ -	0%	\$ -
Cottage Singles (45')	\$ -	0%	\$ -
Park (55')	\$ -	0%	\$ -
Village (60')	\$ -	0%	\$ -
Manor (70')	\$ -	0%	\$ -
Custom (90')	\$ -	0%	\$ -
Townhomes (22)	\$ -	0%	\$ -
Townhomes (28')	\$ -	0%	\$ -
Stk Flats (Condos)	\$ -	0%	\$ -
City Homes	\$ -	0%	\$ -
Doubles	\$ -	0%	\$ -
Apts	\$ -	0%	\$ -
Apts VC	\$ -	0%	\$ -
Converted Condos	\$ -	0%	\$ -
Office	\$ -	0%	\$ -
Retail	\$ -	0%	\$ -
Total	\$ -		Collection costs included

ASSESSMENT TREND ANALYSIS - GENERAL FUND					
	FY 2025	FY 2024	FY 2023	FY 2022	FY 2021
Bungalow/Garden (39')	\$ 573.64	\$ 487.44	\$ 487.44	\$ 457.45	\$ 457.45
Charleston Singles (45')	\$ 712.18	\$ 605.16	\$ 605.16	\$ 567.93	\$ 567.93
Cottage Singles (45')	\$ 712.18	\$ 605.16	\$ 605.16	\$ 567.93	\$ 567.93
Park (55')	\$ 829.77	\$ 705.08	\$ 705.08	\$ 661.70	\$ 661.70
Village (60')	\$ 863.63	\$ 733.85	\$ 733.85	\$ 688.70	\$ 688.70
Manor (70')	\$ 1,001.94	\$ 851.38	\$ 851.38	\$ 798.99	\$ 798.99
Custom (90')	\$ 1,264.59	\$ 1,074.56	\$ 1,074.56	\$ 1,008.44	\$ 1,008.44
Townhomes (22)	\$ 451.64	\$ 383.77	\$ 383.77	\$ 360.16	\$ 360.16
Townhomes (28')	\$ 535.07	\$ 454.66	\$ 454.66	\$ 426.69	\$ 426.69
Stk Flats (Condos)	\$ 337.74	\$ 286.99	\$ 286.99	\$ 269.33	\$ 269.33
City Homes	\$ 337.74	\$ 286.99	\$ 286.99	\$ 269.33	\$ 269.33
Doubles	\$ 535.07	\$ 454.66	\$ 454.66	\$ 426.69	\$ 426.69
Apts	\$ 233.97	\$ 198.81	\$ 198.81	\$ 186.58	\$ 186.58
Apts VC	\$ 184.34	\$ 156.64	\$ 156.64	\$ 147.01	\$ 147.01
Converted Condos	\$ 337.74	\$ 286.99	\$ 286.99	\$ 269.33	\$ 269.33
Office	\$ 0.22	\$ 0.19	\$ 0.19	\$ 0.18	\$ 0.18
Retail	\$ 0.23	\$ 0.20	\$ 0.20	\$ 0.19	\$ 0.19



Memorandum

April 8, 2024

TO: Gabe Mena
FROM: Sandra Demarco
SUBJECT: Urban Orlando Records

Based on the information provided by Bill Patterson, there are approximately 25 boxes at his offices. We can provide Mr. Patterson with FedEx ground labels and schedule a pickup. The approximate cost to have these delivered to our offices is Approximately \$200 but may vary depending on the weight of each box.

The District also has 23 boxes in storage. We can review the boxes to ensure there are no duplicate records, but if there are no duplicate records there are two options: send the additional 25 packages to storage and charge a \$15 monthly fee per box, which would be \$720 per month for all 48 boxes, or we can scan the records to electronic format at a one-time cost of \$250 per box, equaling a one-time charge of \$12,000, with a yearly maintenance fee of \$50.

Parcel B:

A Parcel of land situated in Section 17, Township 22 South, Range 30 East, being a portion of Parcel "B" per Official Records Book 8258, Pages 2279 through 2285, of the Public Records of Orange County Florida, and a portion of Tract 131 (COD) access parking per Baldwin Park Unit-3 Replat 2, according to the plat thereof as recorded in Plat Book 59, Pages 57 through 59, of the Public Records of Orange County Florida, and being more particularly described as follows:

Beginning at a 1/2" capped iron rod with an aluminum cap marked "SEAS" LB No. 7191, being the Northwest corner of Parcel "E" also being the Southeast corner of Parcel "B"; per Official Records Book 8182, Pages 4010 through 4023 as recorded in the Public Records of Orange County, Florida; thence S48°52'15"E along the Westerly line of Parcel E also being the Easterly line of Tract 131 per Baldwin Park Unit-3 Replat 2 as recorded in Plat Book 59, Pages 57 through 59, of said Public Records, for 42.00 feet to a 1/2" capped iron rod LB No. 7191, being a point on a curve concave Southeasterly and having a radius of 10.83 feet; thence proceeding along said curve through a central angle of 14°04'27" for a distance of 2.66 feet (chord= 2.65 feet, chord bearing - S06°11'35"W) to a 1/2" capped iron rod LB No. 7191; thence proceeding S00°50'39"E, a distance of 13.84 feet to a 1/2" capped iron rod LB N. 7191; thence proceed S02°15'50"E, a distance of 12.45 feet to a 1/2" capped iron rod LB No. 7191 being a point of curvature of a curve concave Northeasterly and having a radius of 19.62 feet; thence proceed along said curve through a central angle of 38°16'18" for a distance of 13.10 feet (chord = 12.86 feet, chord bearing= S21°24'02"E) to a 1/2" capped iron rod LB No. 7191; thence departing said curve proceed S40°55'44"W, a distance of 0.94 feet to a nail and disc LB No. 7191; thence proceed N49°04'16"W, a distance of 80.72 feet to a nail and disc LB No. 7191; thence proceed N41°23'25"E, a distance of 28.67 feet to a 1/2" capped iron rod LB No. 7191 lying on the Northeasterly line of aforesaid Parcel "B"; thence proceed S48°52'15"E, along said Northeasterly line a distance of 7.84 feet to the Point of Beginning.

The above-described parcel of land contains 0.04 acres (1,796.79 s.f.), more or less.

Grantee's Authority:

Grantee has the authority to accept such donation pursuant to Title 6 of the United States Code, Section 453, and section 507 of Public Law 108-90, the DHS Appropriations Act of 2004, and in consideration of the mutual covenants and agreements set forth herein.

Reservations from and Exceptions to Conveyance and Warranty:

Grantor expressly acknowledges and agrees that its donation of the subject property to the Grantee is purely gratuitous, that it has waived its right to have the referenced Property appraised, to accompany the appraiser during the appraisal inspection of the property, to receive fair market value for the Property, and that it is making the donation without any expectation that it will result in a future Government action, treatment, or decision that is favorable to Grantor, its heirs, assigns, members, or related business or personal interests.

The Grantor reserves only the following rights and interests in the above described property (namely):

None

This conveyance is made by Grantor and accepted by Grantee subject to the following:

1. Visible and apparent easements not appearing of record.
2. Any discrepancies, conflicts, or shortages in area or boundary lines or any encroachments or any overlapping of improvements which a current survey would show.
3. Easements, restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, presently of record in the Official Public Records of Orange County, Florida, that affect the property, but only to the extent that said items are still valid and in force and effect at this time.

THE ACQUIRING AGENCY IS THE UNITED STATES CUSTOMS AND BORDER PROTECTION.

GRANTOR, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells and conveys to Grantee the Property, together with all and singular, the tenements, hereditaments, and appurtenances thereunto appertaining; and every right, title or interest, legal or equitable, of the said Grantor, of, in and to the same; and the Grantor does hereby quitclaim all right, title and interest which the Grantor may have in the banks, beds, and waters of any waters bordering the aforesaid lands and also all interest in any alleys, roads, streets, ways, strips, gores, or railroads rights-of-way abutting or adjoining said lands, and any means of ingress and egress appurtenant thereto. The Grantor releases all rights of homestead, dower, and curtesy in and to the described property.

TO HAVE AND TO HOLD the same in fee simple unto the Grantee, its successors and its assigns, to their own proper use, benefit, forever. The said Grantor does hereby fully warrant the title to said land, herein above described, and will defend the same against the lawful claims of all persons whomsoever.

END OF PAGE



Quarterly Compliance Audit Report

Urban Orlando

Date: March 2024 - 1st Quarter

Prepared for: Sandra Demarco

Developer: Inframark

Insurance agency:



Preparer:

Jason Morgan - *Campus Suite Compliance*

ADA Website Accessibility and Florida F.S. 189.069 Requirements



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Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



ADA Website Accessibility

Result: **PASSED**

Accessibility Grading Criteria

Passed	Description
Passed	Website errors* 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	Keyboard navigation The ability to navigate website without using a mouse
Passed	Website accessibility policy A published policy and a vehicle to submit issues and resolve issues
Passed	Color contrast Colors provide enough contrast between elements
Passed	Video captioning Closed-captioning and detailed descriptions
Passed	PDF accessibility Formatting PDFs including embedded images and non-text elements
Passed	Site map Alternate methods of navigating the website

*Errors represent less than 5% of the page count are considered passing

**Error reporting details are available in your Campus Suite Website Accessibility dashboard



Florida F.S. 189.069 Requirements

Result: **PASSED**

Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
Passed	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
Passed	Complete Financial Audit Report
Passed	Listing of Board Meetings
N/A	Public Facilities Report, if applicable
Passed	Link to Financial Services
Passed	Meeting Agendas for the past year, and 1 week prior to next

Accessibility overview

Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.

19%

of population has a disability.



Sight, hearing, physical, cognitive.

The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



Contrast and colors

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

Contract checker: <http://webaim.org/resources/contrastchecker>



Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This 'friendlier' language not only helps all the users, but developers who are striving to make content more universal on more devices.



Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

Helpful article: <http://webaim.org/techniques/alttext>



Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

Helpful article: www.nngroup.com/articles/keyboard-accessibility

Helpful article: <http://webaim.org/techniques/skipnav>



Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

Helpful article: <http://webaim.org/techniques/sitetools/>



Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

Helpful article: <http://webaim.org/techniques/tables/data>



Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

Helpful articles: <http://webaim.org/techniques/acrobat/acrobat>



Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

Helpful article: <http://webaim.org/techniques/captions>



Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

Helpful article: <http://webaim.org/techniques/forms>



Alternate versions

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



Feedback for users

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



Other related requirements

No flashing

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

Timers

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

Fly-out menus

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

No pop-ups

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web